



Academic Prospectus

2010-2014

Change of Catalogue Information

Information provided by this catalogue is subject to change without notice and does not constitute a contract between Jamaica Theological Seminary and a student or an applicant for admission. Material included herein is based on information available as of August 2010.

Affiliation

Jamaica Theological Seminary (JTS) is sponsored by the Missionary Church Association in Jamaica (MCAJ) and is governed by a Board of Governors drawn from various denominations and elected by the General Board of the Missionary Church Association in Jamaica.

Accreditation

Jamaica Theological Seminary is nationally accredited by the University Council of Jamaica (UCJ) and regionally accredited by the Caribbean Evangelical Theological Association (CETA) to award bachelor's degrees.

Endorsements

The Seminary is approved by the Evangelical Training Association (ETA) to award the Advanced Church Ministries Certificate and the Associate Teacher and Standard Teacher Diplomas. We are also members of the Joint Board of Teacher Education (JBTE) and are approved to award the Diploma in Teaching.

Memberships

Caribbean Evangelical Theological Association (CETA)

College Libraries Information Network (COLINET)

Evangelical Training Association (ETA)

International Council of Evangelical Theological Education (ICETE)

Jamaica Library Association (JLA)

Jamaican Historical Society (JHS)

Jamaica Association for Distance and Open Learning (JADOL)

Joint Board of Teacher Education (JBTE)

Joint Committee for Tertiary Education (JCTE) National Council of Libraries, Archives and Information Services (NACOLAIS)

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Letter from the President

"The same yesterday, today and forever... this promise is absolutely foundational to our Christian belief and conduct that it is irreplaceable. What however does it mean in a context inevitable and overwhelming change? Everything around us has been subject to change. "Time has been put in chains and distances have been dwarfed" said Dr Martin Luther King Jr. all those many years ago. Change has been both rapid and all encompassing. What therefore is the significance of the claims made about the God and Father of our Lord Jesus Christ as the same yesterday today and forever? It means above all that God remains faithful, His word is yea and amen. There is no contingent factor that has been overlooked that would render irrelevant the promises or the claims that are made in God's word. JTS therefore seeks to institutionalize the meaning of the unchanging word in a changing world. We are convinced that the word of God remains relevant and applicable to the new ethos, cultural offerings trappings, orientation and the new norms around us today. In that spirit we are expanding our offerings to serve the changing needs of our environment. JTS promises to grow, develop and expand by becoming increasingly relevant to issues of the lived reality of the people. This will only be achieved as JTS remains faithful to the original mandate, "to know him and to make him known." The shape of buildings may change, long time staff will welcome new staff. The student body will constantly renew itself, but whatever else changes, its faithfulness to God's word will remain its bedrock."

Garnett Roper, J.P., Ph.D.,

General Information

Mission

Jamaica Theological Seminary seeks to glorify God and serve the Church by offering to quality Christian education and leadership training for effective and authentic Christian witness to the world.

Purpose

The purpose of Jamaica Theological Seminary is to offer educational programmes so that students may acquire the knowledge, skills, and attitudes needed to enable them to serve as Christian workers, pastors, teachers, missionaries, counsellors, and leaders in the Church, and also to serve in the wider society in which God has called them in some particular area for which they recognize a need to be equipped through seminary studies.

Jamaica Theological Seminary seeks to inspire devotion to Jesus Christ as Divine Saviour and Lord, to the Bible as the inerrant Word of God, and to holy Christian living that is consistent in both personal and social realms under the guidance of the Holy Spirit.

Institutional Core Values

At the Seminary's inception, an interdenominational Board of Governors was established to ensure that the following institutional core values remain in place:

1. That evangelical be equipped to speak with authority on the cardinal doctrines of the Christian faith.
2. That the programme of study maintains a strong spiritual and devotional emphasis along with the academics, thus fulfilling the institution's motto: "That I may know Him, that I might make Him known".
3. That the curriculum be purposely designed to reflect the needs of Caribbean society.

These core values constitute an integral part of the institution's overall purpose in that they undergird all institutional policies, plans, and procedures.

Statement of Faith

1. We believe that the Scriptures, both Old and New Testament, are the inspired Word of God, without error in the original writings, the complete revelation of His will for the salvation of persons, and the divine and final authority for Christian faith and practice.
2. We believe in one God, Creator of all things, infinitely perfect and eternally existing in three persons, Father, Son and Holy Spirit.
3. We believe that Jesus Christ is true God and true man, having been conceived of the Holy Spirit and born of the Virgin Mary; and that He arose literally and bodily from the dead and ascended into heaven where He is now our High Priest and Advocate.
4. We believe that the ministry of the Holy Spirit is to glorify the Lord Jesus Christ, and to convict men of sin, regenerate the believing sinner, indwell, guide, instruct and empower the believer for godly living and service.
5. We believe that man was created in the image of God and fell into sin and thereby incurred not only physical death, but also spiritual death which is separation from God.

6. We believe that all human beings are sinful by nature and in need of redemption which can be accomplished only by the grace and power of God.
7. We believe that we are saved by God's grace alone through faith alone in Christ alone; and that neither our works, nor baptism, nor any other sacrament can save us.
8. We believe that the Lord Jesus Christ died for our sins, according to the Scriptures, as a representative and substitutionary sacrifice; and that all who believe in Him are justified on the grounds of His sacrificial death, and become heirs of eternal life.
9. We believe that the Christian life is a life of discipleship, involving a personal response of faith and obedience to Jesus Christ and to the Word of God, leading to a life of holiness, witness and service through the power of the Holy Spirit.
10. We believe that the true Church is composed of all such persons who through saving faith alone in Jesus Christ alone have been regenerated by the Holy Spirit and are united together in the body of Christ, which transcends and overcomes denominational, cultural, national, racial and ethnic boundaries, and of which Christ is the head.
11. We believe in the personal and visible return of our Lord Jesus Christ, in power and glory, to consummate His salvation and His judgment.
12. We believe in the bodily resurrection of the dead: of the believer to everlasting blessedness and joy with the Lord; of the unbeliever to judgment and everlasting conscious punishment.

History

The Jamaica Theological Seminary (JTS) was founded in 1960 by Dr. and Mrs. Zenas Gerig under the auspices of the Missionary Church Association in Jamaica (MCAJ). It was the first degree granting institution established to serve the evangelical community in the English speaking Caribbean. From its very inception JTS was designed as a four-year, tertiary level institution to meet the growing need for a dedicated and trained leadership equipped to deal with the spiritual, cultural, and social realities across the region.

The first classes were held at 1 Belmont Road in the Cross Roads area of the capital city, Kingston, with four full-time and two part-time students. With the advent of Jamaica's independence in 1962 came the purchase of the present main campus located at 14 West Avenue. Over a 40 year period adjoining properties were acquired resulting in the present address of 14-20 West Avenue on approximately 3 hectares of land. The school also has a satellite campus in Mandeville on the campus of Jamaica Bible College and Community Institute.

The expansion of the campus, especially in the latter half of the 20th century, has barely kept pace with the growth of the student body, which to date, stands at over 400 students. Over the years the bulk of these students have come from Jamaica, with a few representatives from as far as Nigeria, Canada and the USA. Students from the Eastern Caribbean countries such as Barbados, Grenada and the twin island republic of Trinidad and Tobago have regularly enriched our campus with their presence. Since 2010 we have expanded our reach in the Eastern Caribbean with our franchise programme offered through the St. Vincent and the Grenadines Community College and in St. Lucia through the Southeastern Caribbean College. The seminary is international and interdenominational in character with more than 40 denominations and over 13 countries represented at various times.

Jamaica Theological Seminary graduates serve in a variety of Christian ministries, government and private institutions throughout the Caribbean and around the globe. A large percentage of our graduates pursue advanced studies in theology, counselling and social work and related disciplines, and a growing number serve in various areas in the public sector.

The founding principal, Dr. Zenas Gerig, gave leadership to JTS from its inception to 1983. The following year Dr. Clive Afflick succeeded him and served as principal until 1987. The Rev. Garnett Roper was appointed interim head for 1988-1989, followed by Dr. Claire Henry, who was acting principal from 1990-1992. Dr. Dieumeme Noelliste became the first president in 1992 and was formally installed in January 1993. In 2006 Dr. Damion Black acted as in the post of President and in 2009 Rev. Dr. Garnett Roper was appointed president.

Campus Locations

Main Campus

The main campus of the Seminary, located 15 miles from the Norman Manley International Airport, is in a residential community of Kingston. Kingston, which is the capital and commercial centre of Jamaica, has been described as the “hub of the Caribbean.”

Several other tertiary institutions are located in Kingston, the major ones being the University of the West Indies, the University of Technology and the Edna Manley College of the Visual and Performing Arts.

The city also boasts numerous historical and cultural sites, including the National Library of Jamaica.

Kingston hosts the headquarters of most of Jamaica’s denominations and para-church organizations. With approximately ½ of Jamaica’s population residing in the greater Kingston area, each denomination conducts some type of ministry in the city, providing a variety of avenues for student Christian service and a resource pool from which to draw faculty, staff, and other resource personnel.

Mandeville Campus

Students may complete the Bachelor of Arts in Theology and the Certificate in Christian Ministry, the Associate of Arts in Leadership and Ministry, and the Bachelor of Arts in General Studies (Degree Completion), Bachelor of Social Work programmes at the Mandeville Extension that is located on the campus of the Church of God in Jamaica.

St. Vincent and the Grenadines Campus

Students are able to complete the Bachelor of Arts in Guidance and Counselling and the Bachelor of Social Work through the St. Vincent and the Grenadines Community College, Glen, Kingstown St. Vincent. The programmes are offered in batch that is BA Guidance and Counselling (2010-2013) and the Bachelor of Social Work 2011-2015.

St. Lucia Campus

Prospective students are able to pursue JTS baccalaureate and other programmes through the Southeastern Caribbean College, Viex Fort, St. Lucia. The Bachelor of Arts in Theology and the minors in Leadership and Ministry and Guidance and Counselling, Bachelor of Arts in Guidance and Counselling, the Bachelor of Social Work and the Associate and Certificate in Leadership and Ministry are also offered.

Library

The Zenas Gerig Library, named after the founding principal, serves both the Jamaica Theological Seminary and Caribbean Graduate School of Theology. It contains study facilities and a collection of more than 42,000 books, periodicals, and other resource items. In order to support the Seminary's programmes, the collection concentrates in Bible, Theology, Missiology, Christian Education, Church History, and Counselling Psychology. The Library also houses a West Indies Collection.

The library is a member of the Library & Information Association of Jamaica (LIAJA), the Jamaican Historical Society, and the College Libraries Information Network (COLINET), which is in turn one of four information networks within the National Council of Libraries, Archives and Information Services (NACOLAIS). The library has been designated the node library for the theological sub-system within COLINET.

Some of the Caribbean's largest research libraries are located in Kingston. With appropriate arrangements, their resources can be made available to students. These libraries include those of the University of the West Indies, the United Theological College of the West Indies, University of Technology, and the National Library of Jamaica. Additional resources are accessible from overseas libraries through institutional linkages. Internet access makes it possible to access resources globally.



Admissions

General Information

Jamaica Theological Seminary encourages students to develop to their fullest potential by integrating personal faith and higher learning. In keeping with this philosophy, the Seminary admits persons who evidence a vital Christian experience, personal integrity, academic ability, and a desire to pursue undergraduate-level education as defined in the statement of purpose of Jamaica Theological Seminary.

Admission to certain programmes or concentrations may be capped when necessary and the most qualified applicants will be accepted. Consideration is also given to academic achievement and conduct consistent with the Christian values of the Seminary.

By signing the application, the student commits herself or himself to abiding by the academic and lifestyle standards of the Seminary upon enrolment.

Admission Deadlines

Students are admitted at the beginning of each semester during the academic year. To allow adequate time for processing, applicants should give careful attention to the following deadlines for submission of all application material:

July 30 for August admission

November 30 for January admission

Late applications are processed at the discretion of the Admissions Office and are subject to late application fees. Application files are processed by the Admissions Office and reviewed only when complete.

Completed admission files are reviewed periodically during the month of January and the months of May-July and December of each year. After consideration is given to all credentials required, applicants will be notified in writing of the Seminary's decision.

Applications for all programmes and campuses may be obtained and submitted on either the Kingston, Mandeville, Southeastern Caribbean College, Viex Fort, St. Lucia, St. Vincent and the Grenadines Community College, Glen Kingstown, St. Vincent campuses. However, the Admissions Office, located on the Kingston campus, processes all applications.

Application Procedure

Persons desiring to apply for study at the Seminary must complete each part of the following procedure:

1. Complete an application form and submit it to the Director of Admissions with a recent passport-size photograph and a non-refundable application fee.
2. Submit a typewritten, 250 words or less, state your reasons for wanting to enter the programme of study and how it will benefit you and the wider society.
3. Submit certified photocopies of official academic achievement such as transcripts or certificates (e.g., transcripts of current studies/last school attended, GCE/CXC certificates).
Official transcripts should be sent directly from the institution to JTS. All transcripts must be received in English or accompanied by a notarized English translation. Early applications for admission may

be considered on the basis of grades that are not final, but an official final transcript must be submitted before admission is official.

4. Candidates may be randomly asked to come in for interview by the Admissions Office.
5. Submit two *completed reference forms*: one from your current Minister of Religion or Justice of the Peace, an academic advisor or lecturer/tutor, or employer or professional colleague.
6. Have a physical examination and return to the Director of Admissions. A completed JTS health form which has been signed by an authorized medical doctor.
7. Non-English speaking applicants must submit a mark of 500 or higher on TOEFL.
8. Complete the English Proficiency Test.
9. Receive a “Letter of Acceptance” from the Director of Admissions. No student should arrive for enrolment without this letter.
10. In the case of international students, notify the Director of Admissions, after obtaining all required travel documents, of specific travel arrangements.

All travel arrangements are the responsibility of the student.

All documents submitted become the property of Jamaica Theological Seminary and will not be released to the applicant or forwarded to another institution, agency, or person.

Re-Admission

Returning students whose enrolment has been interrupted for one semester or more for any reason may file an application for readmission. Re-applicants who withdrew from the Seminary in good standing must receive written approval from the Admissions Office, Registrar’s Office, and the Accounts Department.

Returning students who were suspended (academically or socially) may apply for readmission at the end of the period of suspension. The Academic Dean will re-interview students applying for readmission after a suspension. The Academic Dean has the authority to approve or reject the readmission of any former student. The applicant will receive notification of the Academic Dean’s decision in writing.

Returning students who attended other institutions after leaving JTS must provide an official transcript from each institution attended. The regulations on the acceptance of transfer credit apply to any re-admitted student.

Deferred Enrolment

Any applicant, who is accepted to JTS but wishes to postpone enrolment due to exigent circumstances, must apply for deferred enrolment. All such requests must be submitted in writing to the Registrar’s Office.

If approval is given, enrolment status is maintained for that year and the student may return after the deferred enrolment year without reapplying to the Admissions Office.

If not qualified for deferred enrolment, a student must withdraw from their programme by completing a withdrawal form and filing an application for readmission through the Admissions Office.

Non-Traditional Applicants

Mature Student Status

Applicants who do not meet the general academic requirements for admission to the Bachelor of Arts in Theology (BATH) may be eligible for Mature Student Status.

The Admissions Office will consider applications from mature applicants on an individual basis.

In addition to the General Admissions Requirements, the following conditions apply:

1. Mature applicants will have attained a minimum age of 30 years by the enrolment date of the programme.
2. Mature applicants must have at least five years experience in full-time ministry.
3. Mature applicants must include with their application an official transcript from the last educational institution which they attended and must provide a detailed resume which may assist in desemersterining their eligibility for the BATH programme.
4. Mature applicants must submit a letter outlining why they believe they have the equivalent to the stated admission requirements for the BATH programme.
5. The student is admitted on a provisional basis and must achieve a GPA of 2.0 by the end of their second semester. Failure to comply with this request could result in delayed enrolment for subsequent semesters or reclassification to a non-degree status.

The mature applicant may be asked to participate in aptitude or achievement assessments and, if necessary, to successfully complete academic upgrading prior to entering the BATH programme.

Non-Declared Students

Each year the Seminary admits a limited number of non-declared students. Non-declared students, persons not pursuing a degree, diploma, or certificate, are limited to nine (9) credit hours before being required to apply for a programme. Each student desiring to take courses must first seek approval from the Registrar to enrol. The non-declared student must complete a non-declared registration form and pay the appropriate tuition and fees before the course begins.

Full-time students and declared students receive first choice in classes which fill quickly.

Transfer Students

The following policies and limitations apply to students desiring to transfer credits from another institution:

1. Official transcripts are to be sent directly to the JTS Admissions Office from each tertiary institution attended.
2. Students from accredited schools will receive full credit for equivalent subjects provided grades earned were 2.5 or above and that the courses parallel course requirements outlined in the appropriate JTS programme.

3. Transfer students from non-accredited schools may receive credit for a percentage of their previously completed work after completing one semester at JTS with a GPA of 2.5 or better.
4. Transfer credit will only be evaluated within the first semester of a student beginning studies at JTS and upon written request to the Registrar's Office.

Transient Students

A student enrolled at another institution may take courses at Jamaica Theological Seminary and transfer the credit to the other institution. To be considered as a transient student, the applicant must complete the JTS application process.

International Students

A person applying for admission as an international student must meet all requirements for admission, including an interview by a JTS-appointed committee in their country of residence. No applicant will be exempted from the interview.

International applicants must give evidence of sufficient resources to meet the current financial costs involved in the educational programme. Upon acceptance to Jamaica Theological Seminary, international students must register and pay for their first year of studies prior to arrival in Jamaica. This payment includes tuition, dormitory fee, all student fees, and required medical insurance.

Before students depart their homeland, they should have in their possession:

1. A letter of acceptance from Jamaica Theological Seminary.
2. A valid visa to enter Jamaica, if required.
3. A return ticket.

English Language

Requirements

At JTS, the English Proficiency Test (EPT), administered by the Humanities & Philosophical Studies Department, is used to determine when a student will enrol in the 2-course Academic Writing sequence. It is very important for students to establish their qualification for these two courses at the earliest opportunity by taking the EPT.

All first-year students are required to satisfy the EPT requirement by testing before they register for their first semester of classes.

Students who have not met this requirement will not be able to register for class until the requirement is met. Students may confirm their EPT status by calling the Admissions Office.

English Placement Test

Students taking the EPT must score in an appropriate range in order to enroll in the required sequence of English courses. Students whose score on the EPT indicates that remedial work is required must enrol in the non-credit Writing Lab/Pre-Bachelor English course within their first semester at the Seminary or face Academic probation and possible disqualification from the Seminary.

Using the EPT score and evidence that the student has passed the Pre-Bachelor English course, the Humanities & Philosophical Studies Department Head notifies the Registrar's Office of the applicant's readiness to register for the 2-course sequence of English courses.

Students transferring in from other schools may have already taken a course equivalent to **one or more of the courses in the Academic Writing** sequence. If so, this will be evident on the student's transcript. If the grade in the course(s) was a "B" or better, the student may receive credit for all or part of the Academic Writing sequence when the transcript is evaluated.

These students do not have to take the English Placement Test unless the grade earned in the equivalent course was below a "B".

Transfer students who have not completed a college English equivalent or who earned below a "B" in the equivalent course, must take the EPT at the earliest possible date so the Humanities & Philosophical Studies Department Head can recommend their placement in the Academic Writing courses.

English Tutor

Although a particular student may achieve an acceptable mark on the EPT, or score 500 or better on the TOEFL, or achieve the minimum grade required on the CSEC, CXC or GCE, she or he may still be unable to write academic papers. These students may be identified in two ways:

1. Admissions staff may observe their language difficulty, or
2. Lecturers in any course may identify students having difficulty completing written assignments.

These students, identified as needing language remediation, may be required to enrol in Writing Lab or work with a tutor assigned by the Seminary to strengthen their research skills. No credit is awarded the remedial work. Students will be responsible for paying either tuition or tutorial fees.

Waiver of English Proficiency Test

Applicants can waive the English Proficiency Test if they meet any of the following conditions:

1. The applicant has achieved the minimum level of Grade "A" on the GCE Ordinary Level English Examination, or
2. The applicant has achieved the minimum level of Grade 1 on the CSEC/CXC English Language Examination.
3. The (international) applicant has a SAT I Verbal Score of 510 or higher (before April 1995) OR 590 or higher (after April 1995) OR SAT II Writing Subject Test score of 660 or higher.

The applicant must file an English Placement Test Waiver letter and attach proof (e.g., transcripts, official test result reports) in the Admissions Office.

Programme Requirements

Each programme includes specific admission requirements that are in addition to the General Requirements for admission to the Seminary. Lists of Requirements for Admission and Requirements for Graduation for each programme are provided as a part of the information provided in the Programmes of Study section of this *Prospectus*.

Orientation

All new students are required to participate in the orientation sessions at the start of the first semester of enrolment. Orientation serves to assist students in adjusting to seminary life and includes a general overview of policies, procedures and services of the Seminary.

The Humanities & Philosophical Studies Department also conducts an orientation related to placement in the Academic Writing sequence of courses and the English Proficiency Test.

You may inquire with at the Admissions Office for additional information.

TOEFL

Students whose first language is not English must submit proof of English language proficiency by completing the Test of English as a Foreign Language (TOEFL). A minimum TOEFL score of 500 is accepted as equivalent to and in place of an acceptable Caribbean Examination Council (CXC) pass in English Language.

Meeting this test score does not guarantee admission to the Seminary and additional testing may be required before admittance is granted.

Academic Life

David Pearson
Academic Dean (Acting)

- **Dirnella Anderon**
HOD – Behavioural and Social Sciences,
Practicum Coordinator
- **Erica Campbell**
HOD - Humanities
- **Barry Hall**
HOD – Bible and Theology
- **Jo-Ann Ricaheds**
HOD - Music and Media
- **Blossom White**
HOD – Sociology and Social Work

Cammaleta Harrison
Registrar

Yves Bergeron
Director of Mandeville Extension

Rosemarie Vernon
Coordinator of Diploma in Teaching

Mr. Teddy Jones
Director of Promotions, Recruitment and Admissions

Paul Hemmings
Coordinator, ETA Certificate

General Information

The educational programme of Jamaica Theological Seminary is designed to realize the goals and objectives established by the Seminary. This prospectus gives general information on the academic regulations and degree requirements. In upgrading all areas of the seminary, Jamaica Theological Seminary reserves the right to change the rules regulating admission, instruction, graduation and any other activity affecting the student body, including prospective students and currently enrolled students.

Philosophy of Education

Jamaica Theological Seminary is committed to providing an education that promotes growth of the whole person in the intellectual, spiritual, social, emotional and physical dimensions of life. In providing a broad exposure to studies in biblical, theological, professional, and general education, we seek not only an academic pursuit of truth, but also the cultivation of Christian character, personal discipleship, and skills for service.

We affirm that the foundation for a true understanding of God, humanity, and all of creation is to be found in Holy Scripture.

We are committed to promoting integrative thinking in which biblical and other academic disciplines are in dialogue.

Believing that all truth is God's truth, we hold that honest inquiry and Christian faith commitment are fully compatible and therefore support the development and exercise of critical thinking.

Whether students anticipate further education or specialized professional opportunities, all are challenged to think critically and to cultivate the inner life to understand what it means to love God with their heart, soul, mind, and strength and to love one's neighbour.

Study is a foundation for life, vocation, further education, and for developing habits for life-long learning.

For some students the seminary experience helps clarify beliefs and values. For other students the experience helps choose between for several vocational options. For all, it is a place to deepen understanding of Scripture and Christian doctrine essential for thoughtful Christian responses to contemporary intellectual and social trends. In short, students gain the intellectual and spiritual tools they need to make appropriate decisions as they seek to live out their discipleship in the world.

The Seminary community supports the educational process by providing a context that encourages independent thinking, respect for divergent viewpoints, social responsibility, the development of leadership skills, growth through social and recreational activities, and the cultivation of spiritual life.

Institutional Educational Goals

The Seminary seeks to help its students:

1. Develop knowledge of the content, history, and message of the Bible and an understanding of Christian doctrine and related subjects.
2. Develop skills in research and critical thinking for independent study and effective communication of ideas.

3. Develop a commitment to a well-rounded maturing Christian life: mentally, physically, spiritually, and socially- a life that is consistent with the Word of God as the student comes to a deep understanding and a personal experience of the power of the Gospel through prayer, personal study of the Scriptures, worship and service.
4. Develop a vision of worldwide needs and a desire to meet these needs through the proclamation and practice of the Gospel.
5. Develop the knowledge, attitudes, and skills necessary for ministry in the Church and in the wider society.
6. Develop a desire for continual learning and awareness of the educational, social, political, and theological trends of the day, especially in Caribbean culture.
7. Prepare for graduate studies by building on professional training already acquired.

Learning Beyond the Classroom

Jamaica Theological Seminary attempts to enhance the educational experience beyond the scope of the classroom through a wide range of activities. Through a variety of partnerships with churches, Christian agencies, and other organizations, we seek to build bridges between education and life while providing a tertiary education that is thoroughly Christian.

Intentional on- and off-campus learning experiences help to create a unified educational experience for the student so that learning becomes a life-changing experience rather than a mere academic exercise. With this in mind, the Seminary places its students in ministry-in-context course assignments, supervised practicums, and community service settings as they proceed through their academic studies.

Academic Policies and Procedures

The Seminary Year

Jamaica Theological Seminary operates on a 2-semester system with summer sessions following. Each semester is 15 weeks in length. Summer school is 7 weeks in length (June – July) .

Class sessions are scheduled so that they equate to fourteen , fifty-minute sessions per credit hour, although this mode of scheduling may vary depending on the nature of the instruction and schedule. The official calendar is published the beginning of each semester..

Schedules

Classes for the degree programmes and the Certificate in Leadership and Ministry are scheduled Monday through Friday between the hours of 8:00 a.m. and 8:30 p.m.

A timetable for each semester is available two weeks before the beginning of the semester.

Course Offerings and Enrolment

The course schedule is developed with the full-time and part-time degree students in mind. Certain courses are offered every year. Others are offered during alternate years or on demand. The Seminary reserves the right to regulate the number of students in a class and to cancel any class with insufficient enrolment, usually less than 10 students, to justify its continuance.

In registering for specific courses, students are expected to note prerequisites or other special requirements.

Students may not register for courses without completing prerequisites unless special permission is obtained from the head of the department that offers the course.

Classification of Students

A student is classified by the number of earned semester hours of credit. The minimum qualifications for each year are:

1st Year 0-30 hours

2nd Year 31-60

3rd Year 61-90

4th Year 91-120 or more hours

Degree Seeking refers to a student who is systematically pursuing a degree programme.

Non-degree Seeking refers to a student who is not pursuing a degree programme. Non-degree students are those who take one or more upper level courses during a given semester for specialized purposes.

Audit Status refers to a student enrolled in a course for which he or she will not earn credit. An audit student may enrol for a class during the regular registration period, but the enrolment will be held until students taking the course for credit have been placed. Lecturers do not grade assignments completed by audit students.

Transient Status refers to a student classified as a degree candidate from another institution who enrolls for the purpose of transferring credits for graduation. A transient student must present an official statement attesting to good standing at his/her institution, and approval of courses to be taken at Jamaica Theological Seminary.

Course Load

The normal academic load does not exceed 18 hours per semester. This enables the student to complete degree requirements in approximately four years, three years or two, depending on the degree programme.

A student may register for up to 21 hours per semester after consultation with his or her Head of Department. To register for 19-21 hours, the student must have a cumulative grade point average of 3.0 or higher and written permission from the Academic Dean. The maximum course load permitted with special approval is 21 hours.

The minimum course load for full-time classification is 15 hours per semester. A student enrolled in the summer sessions may not exceed a total of six hours per session with the exception of persons enrolled in the Diploma in Teacher Education summer courses.

Students who find it necessary to work while pursuing their studies are strongly encouraged to reduce their academic load accordingly.

Course Substitutions

Students are expected to complete all required courses.

Permission to substitute a required course should be obtained by using the designated form and is desemesterined by the Academic Dean.

Repeating Courses

Students must repeat any core course that has been failed. Students may elect to repeat other courses in order to improve their GPA.

Students are expected to repeat the course in its entirety and pay full tuition at the stated rate.

If the course is successfully completed the lower grade will be changed to R (Repeat) and will no longer affect the GPA calculation.

Plagiarism and Academic Dishonesty

Plagiarism is the act of stealing the words or ideas of another and passing them off as one's own.

PLAGIARISM

According to dictionary.com, Plagiarism is “an act or instance of using or closely imitating the language and thoughts of another author without authorization and the representation of that author's work as one's own, as by not crediting the original author...”

(<http://dictionary.reference.com/browse/plagiarism>)

Plagiarism is tantamount to stealing someone else's idea, and in the days of copyrights can be a very costly crime. Academic institutions will not tolerate instances of plagiarism, and JTS is no different. Therefore, if a student is suspected of plagiarism or admits to such, the following steps will be taken:

1. The faculty member will meet with the student to discuss the situation. If plagiarism is determined, the faculty member will then inform the Academic Office by filling out the “plagiarism discovery form” and submitting it to the Dean's office. The incident is then recorded on the school's “Student Plagiarism Database,” to determine whether or not this is the first infraction of the student, and what action is appropriate.
2. Once plagiarism has been confirmed and the incident recorded, penalties will follow as stipulated below:
 - a. For a first offence, the student will be asked to redo the paper/assignment making the necessary corrections. The paper/assignment will then be scored with no more than the minimum passing grade.
 - b. A second offence will attract a total failure of the course and suspension from school for at least one semester.
 - c. A third infraction of plagiarism will result in the student's expulsion from the institution.
3. At all stages of the process the student is to be warned in writing by the Academic Office of what stage of the process s/he is at, the sanctions applicable and possible increased sanctions if the offense is repeated.

- a. Students may exercise their right to appeal by making such appeal in writing, to the Academic Affairs Committee, no later than fourteen (14) days after being informed of the decision regarding their plagiarism. If such does not provide a satisfactory outcome to the students they may appeal the decision to a higher authority, namely Academic Dean and then President for a final decision.

Faculty should have placed on their course outlines a specific statement regarding academic honesty and plagiarism. The following is recommended:

Academic Integrity: *It is imperative to practice and maintain academic integrity. Thus, all students **must** meet the Institution's academic conduct standards. All acts of academic misconduct, including cheating, plagiarism, misrepresentation, and facilitating academic dishonesty will be referred to the Academic Office for review and appropriate actions.*

In this class, students who violate academic conduct standards will receive failing grades. For information on these standards, please see the Student Handbook.

Format: *All assignments must be presented in a professional manner, utilizing approved academic guides for formatting (APA or Turabian 7th Edition)*

Academic Dishonesty: Cheating on an examination will result, at a minimum, in an automatic failure of the examination and an official notification being placed in the student's academic file. At the Academic Affairs Committee's discretion, a maximum penalty of failure of the course is also possible.

If dishonesty is established in more than one course, the Academic Dean will write an official reprimand to the student which will also be placed in the student's academic file, and the student will be expelled from the Seminary.

Late Work

All late work is to be graded as zero. Students can make appeals to the Academic Assessment Committee via the Dean within seven days after the deadline if they wish to contest the decision. If the appeal is successful, the assignment once graded is to be given no higher than a passing grade (C-).

Final Examinations

The last two weeks of each semester are designated for final examinations. Comprehensive final examinations or unit examinations given in lieu of a comprehensive examination must be given in the designated examination week. Three (3) hours are allowed for each examination. The Registrar's Office prepares and publishes the final examination schedule with the Semester Timetable.

Students are required to take examinations at the designated time. However, if a student has more than three examinations scheduled for the same day, the student may petition the Registrar and the Academic Dean to reschedule one of the student's examinations.

If a final examination is missed due to illness, death of a family member, or a serious emergency, the student should apply to do a Supplemental Examination during the Supplemental/Re-sit period.

Independent Study

Independent Study is a regular course taken by special arrangements under the supervision of a full-time lecturer. A student enrolled as a degree candidate may apply for Independent Study. Forms for independent study are available from the Registrar's Office. An application, on the approved form, for Independent Study must be certified by Supervising Lecturer, Department Head and Registrar. The following stipulations apply to Independent Study registration:

1. Students may earn a maximum of six (6) credit hours through Independent Study towards their programme of study. Of these, only three can be in their area of concentration.
2. Independent Study is available only for 4th year courses.
3. Students must have at least a 3.0 cumulative GPA and at least 90 earned for full-time student and 100 earned credit hours for part-time students.
4. Registration for Independent Study must be completed during the regular on-campus registration period as scheduled by the Registrar's Office.
5. Students may register for up to six hours of Independent Study during a semester when they are in an internship or practicum of 2 or more hours in the given semester.
6. The regular grading scale applies to courses completed by Independent Study in Residence.

The following conditions must be met for Independent Study Requested:

1. The course is required for the student's programme.
2. The student has an unavoidable scheduling conflict.
3. The course will not be offered again before the student's scheduled graduation date.

All work required for the guided study is due by the conclusion of the semester in which registration occurred. The Head of Department or Academic Dean must approve students for an independent study. **Students enrolled in independent study courses must meet with and follow all guidelines set by the instructor; if students fail to fulfil these requirements, they will not receive a passing grade.**

Under no circumstances will a student be permitted to take more than 6 semester credit hours of courses through the Independent Study process in order to fulfil programme requirements.

Academic Advising

The Department of Enrolment and Administrative Services through the Office of Registrar provides academic students approaching the final year of students. Academic Advising is usually scheduled at the beginning of the academic year

Course Withdrawals/Additions

Students may withdraw from a course without academic penalty during the first two weeks of the semester.

Students, who did not register for a course and wish to add such a course, must use the Student Management System to ADD such a course. After the designated ADD/DROP period the Registrar and lecturer's approval is required to add a course.

The policy on refunds is described in the Financial Information section of this *Prospectus*.

Course Withdrawal (Special Circumstances)

Before a student can be officially withdrawn from a course, approval must be obtained from both the course lecturer and the Head of Department. A course may be dropped up to and within the week of the semester. However, a course dropped after the 3rd week will be indicated on the transcript as "WP" (withdrawn while passing), "WF" (withdrawn while failing), or "WS" (withdrawn due to illness/injury).

Withdrawal from Seminary

A student who for any reason finds it necessary to withdraw from school is required to obtain official approval. The form requesting permission to withdraw must be secured from the Registrar's Office.

Dropping all classes and/or not attending classes does not constitute an official withdrawal and will result in a grade of "F" for each course. A grade of "WD" will be recorded for official withdrawal.

The date of official withdrawal will be the date the completed form is filed with the Registrar's Office. The policy on refunds is described in the Financial Information section of this *Prospectus*.

Exemption

Students coming from other tertiary institutions may be eligible for exemption from certain courses through transfer of credits. Exemptions are granted by the Academic Dean on a case-by-case basis and upon written request from a registered student. Exemptions do not reduce the number of hours required for graduation.

Auditing

The following categories of persons may audit courses:

1. Regular full- or part-time students of the Seminary, except those on probation, may audit courses. Permission from the Registrar and the course lecturer may be required.
2. Graduates of the Seminary and the Caribbean Graduate School of Theology.
3. Others—auditing students who are not already students are not required to fill out an application form or go through the application process.

The costs for auditing a course are:

1. The regular audit fee is one-half the tuition for each course.
2. JTS graduates may audit courses at half the regular audit fee.

Other requirements for auditing:

1. Normal attendance requirements will apply to audit students.

2. Audit students may be restricted to 2 auditors for every 10 credit students in each course or section of the course.
3. Students who plan to take a free audit course and will need the permission of the Registrar.
4. Students desiring to change a course from audit to credit, or from credit to audit, must do so within the first two weeks of the semester.
5. The lecturer of the course audited is under no obligation to grade assignments, etc., submitted by audit students.

Transcripts

The official academic record for each student is maintained in the Registrar's Office. A transcript cannot be released if the student has financial obligations to the Seminary or if special instructions for "hold for current grades" or "hold for degree statements" apply.

Transcripts are normally processed within five days upon receipt of the request.

The student may submit a transcript request in person or by writing the Registrar's Office. To request a transcript in person, complete a request form at the Receptionist's Desk.

Written authorization from the student must be received before an official transcript can be released. The student's signature and date is required. A written request must include the following:

1. Full name, including maiden if married
2. Student's current mailing address
3. Student's identification number and date of birth
4. Student's signature and date
5. Number of copies requested
6. Payment for transcript(s)

Transcripts will be released only after all accounts have been settled. These accounts include library, financial, academic and student council.

Appeal of Grades

Students may appeal a final grade for a course. They should do this formally in writing and within two weeks of the publishing of grades via the Student Management System with the relevant course grades. The appeal may be with respect to the overall assessment of the student requirements or with respect to one aspect of the course.

The appeals should be made in writing to the Head of Department in which the course and lecturer fall. The Head of Department should review the matters raised in association with the lecturer and arrange a

resolution of the case. If this first stage does not work then the matter may be taken to the Academic Affairs Committee (AAC) for full discussion and a decision. If the student is still not satisfied with the outcome, the case may be taken to the Academic Dean for final arbitration. All parties concerned and the AAC must be informed of the decision arrived at.

Procedure for General Appeals

Appeals may be initiated by either students or faculty/staff for any of the following reasons:

- a. appealing process
- b. resolving differences between students and faculty/staff
- c. appealing an exception to an institution's policy
- d. appealing academic dismissal
- e. appealing an exception to a graduation requirement
- f. violations of academic integrity

Students, faculty and staff are always encouraged to make every attempt to resolve problems/concerns at the point of origin. However, if resolution cannot be achieved at the point of origin, a formal appeal should be filed.

A. Procedures for resolving differences between students and faculty/staff members.

The following procedures are designed to resolve differences between a student and faculty/staff members at the lowest level possible. A Lecturer, Department Head, Director of Student Affairs or a Student Council executive member, may assist the student.

1. First, the student and the faculty/staff member are encouraged to have discussions regarding the concern.
2. If either party is not satisfied with the results of the discussions in Step 1, discussions should be held with the faculty/staff member's supervisor. The supervisor will make a decision based on these discussions.
3. If either party is not satisfied with the decision reached in Step 2, either party may appeal to the Assessment Committee or the Academic Affairs Committee (if the matter is primarily academic), to the Director of Student Affairs, or the Seminary Administrative Committee. A meeting will be convened to hear the appeal and render a decision based on the evidence presented. (For grade appeals, see the respective policy).
4. Except in the case of an academic matter, if either party is not satisfied with the decision, a written appeal may be made to the President of JTS. This appeal must be initiated within 10 working days of the decision. The decision of the President will be final.

B. Procedures for exceptions to institutional policies and academic dismissals.

The following are the procedures to appeal an existing institutional policy or academic dismissal:

1. Students should discuss the specific situation and appropriate institutional policy with an academic advisor. (Head of Department, Director of Student Affairs, Campus Counsellor or Registrar).
2. If the student is not satisfied following the discussion with the academic advisor, the student may appeal to the Academic Affairs Committee by sending a written request to the Academic Dean. As chair of the Academic Affairs Committee, the Dean will convene a meeting, at which time the Committee will hear the appeal and render a decision based on the evidence presented. The Decision of the Academic Affairs Committee will be final.

- C. Procedures for Exception to Graduation Requirements. The following are the procedures to appeal for an exception to a graduation requirement.
1. Students should discuss the specific situation and appropriate JTS policy with an academic advisor.
 2. If the student is not satisfied following the discussion with the academic advisor, the student may appeal his/her request by sending a written request to the Academic Affairs Committee.
 3. If the student is not satisfied with the Committee's decision, a written appeal to the President of JTS may be made. This appeal must be initiated within 10 working days of the Academic Affairs Committee's decision. The decision of the President will be final.

Registration

Registration of courses is done via the Student Management System (FOCUS/SIS). The opening of the registration portal is advertised on the website and sent via JTS email as well as on the electronic notice board. Registration for each semester is usually done 4-6 weeks before the beginning of each semester. Registrations are also accepted up to two weeks following the start of classes. After that, no registrations for that semester are accepted. For more information, contact the Registrar's Office.

Programme Changes

Students are accepted into the programme indicated on their application form. Students deciding to change programmes or their concentration within a programme should apply in writing through the Registrar's Office.

Upon receipt of the application, the Registrar will conduct a review of the student's file and come to a decision.

An appeal of the Registrar's decision should be directed to the Academic Dean.

Community Service

Satisfactory participation in Community Service is required of all students. These service opportunities are fulfilled in collaboration with local churches and community helping agencies.

Additional information about Community Service is provided in the Student Life section of this *Prospectus* or is available from the Director of Student Services and Ministries Office.

Standards of Academic Progress

Academic Probation

Academic probation is not a punishment for failing to achieve a certain standard of academic performance. Rather, probation enables students who may be struggling with their course work to be identified and monitored with appropriate counsel in the following semester.

The following guidelines provide the basis for dealing with academic probation:

1. Satisfactory academic standing is achieved by maintaining a GPA of at least 2.0.
2. Students are automatically placed on academic probation if their GPA falls below 2.0. The Registrar will recommend that the student's load for the ensuing semester be reduced to 12 hours. This will normally be done during the pre-registration period.

3. The Registrar will review the student's status as soon as final grades are available. Students will be notified of any decision resulting in a change in status.
4. Students must repeat any failed courses when they are next offered.

Academic Suspension

Students who are on academic probation for two consecutive semesters will be placed on academic suspension for the following semester. The Registrar will ask the student to withdraw from the Seminary. The student may be considered for re-admission only after one academic year has passed. If re-admitted, the student must maintain a minimum GPA of 2.0 each semester in order to continue in their programme.

Students may register for no more than 9 hours in the first semester they are re-admitted following academic suspension.

If a student is on academic suspension and their GPA falls below 2.0 for two consecutive semesters, the student will be asked to withdraw and will be considered for re-admission only after one academic year.

Students will be notified of their status and relevant procedures by the Registrar.

Grading System

The following grading system is employed at the Jamaica Theological Seminary:

Assessment

The Seminary's policy is to ensure that assessment practices are based on the principles of equity, clarity, consistency and openness. The Assessment Committee (AC) is responsible for the oversight of assessment policy. Assessment policies and practices throughout the Seminary are linked explicitly to the teaching and learning aims and outcomes of the academic programme/course concerned. They are designed to ensure that students are treated equitably and allow students the opportunity to demonstrate that they have achieved the learning outcomes of a programme of study. They provide a clear framework within which interested parties can make judgments on the comparative performance of students.

1. Grading Policy

Grading Scheme

The Jamaica Theological Seminary employs the following grading scheme:

A	Distinction in understanding of subject matter. Prompt and thorough preparation of assignments. Outstanding ability manifested in extra reading or projects. Evidence of original thinking. Presents unsolicited projects and materials
B	Superior understanding of subject matter. Prompt and thorough preparation of assignments. Good performance in extra readings or projects.
C	Average or satisfactory in understanding of subject. Prompt and careful preparation of assignments.
F	Failure to achieve understanding. Quality of work poor and inadequate to warrant a passing grade.

Grading Scale (as of 2006-2007)

GRADE	%
A	88-100
A-	84-87
B+	80-83
B	75-79
B-	70-74
C+	64-69
C	57-63
C-	50-56
F	0-49

Pass re Individual Student Requirements/ Overall Course

In order to receive a passing grade in any one element of a course (e.g. research paper, journal, student presentations or exam) a student must do work equivalent to or better than a grade of 50% or C-. This minimum standard (C-/50%) must be achieved overall (when all grades for coursework and final examination as applicable are combined and determined in accordance with normal standards) for the student to pass the individual course.

Weighting For Coursework and Final Assessment

Jamaica Theological Seminary's policy with respect to the weighting in courses for coursework and final assessment is as follows:

- a. Coursework normally shall be 60% of the overall grade.
- b. Final assessments (including final examinations where held) normally shall be 40% of the final grade.
- c. In specified courses, as identified by the Academic Affairs Committee, assessment may be entirely by coursework. (No more than 30% of the overall credits required for a degree).
- d. Students are expected to pass both coursework and the final assessment in order to pass the course. If they fail either element, the student must, in order to gain credit for the course, repeat/re-sit the respective portion at a specified time determined by the Registry in consultation with the lecturer.
- e. If a student has failed both coursework and final assessment, the student has automatically failed the course. The student must repeat the entire course the next time it is offered. Such students cannot repeat courses they have failed through the route of **Independent Study**.
- f. Re Final year students: all requirements for individual courses must be met up to, and including, the first semester of their final year.
- g. If a final year student fails a course in the second semester then
 1. The student may follow the appeals procedure if required
 2. If the result remains the same after (g. 1) above then the rules regarding re-sits apply to that student and s/he will have to repeat that element at the next exam cycle or to complete coursework at a time agreed by the AAC and certified by the Academic Dean. This student will not be allowed to graduate until all requirements are completed.

Marking Practices

Non-Written or Non-Recorded Work

Assessment, which is not based on written or recorded work (such as group / individual presentations), should not comprise in total more than 20% of the overall final grade. Any divergence from this principle requires the approval of the AAC. Courses, which include practicum elements, are exempt from this rule. Assessment involving non-written or non-recorded work contributing to more than a weighted 10% of the final grade must be undertaken, assessed and documented by at least two examiners.

With respect to the final overall grade, no marks are to be awarded for areas such as **Attendance or Participation**. However, marks for participation may be awarded for assignments such as group projects. Penalties as noted in this **Student Handbook** for absence and lateness are to be applied by all lecturers without exception.

Anonymous Marking

Anonymous marking is mandatory in, but not limited to, all summative assessment, except where unfeasible (e.g. in practicum, and assessments not based on written or recorded work). Students are allocated a student identification number when they first enrol at the Seminary. The number is shown on each student's identification card. The Registrar's office is responsible for arrangements regarding student ID numbers. Candidate numbers should be used in place of names in all written or recorded summative assessment. Except where a lecturer requests otherwise, students may submit all coursework with their names.

Current semester grades are posted three weeks after final exams end. Degree statements are posted approximately five weeks after the graduation ceremony.

A student's grade point average (GPA) is desemestered by dividing the total number of grade points earned by the number of hours taken.

Grades for all attempted courses will remain on the student's permanent record. If a course is repeated, an "R" will replace the first grade and the new grade will be computed in the student's grade point average (GPA).

Students who wish to appeal a grade must do so within the immediate succeeding semester. Otherwise, the recorded grade is permanent and can be changed only by repeating the course. No grades may be changed after graduation.

Other Grade Notations

The following notations are also used in the grading system of the Jamaica Theological Seminary:

Credit (CR) represents the successful completion of a course offered on a credit/no credit basis. Credit hours apply toward graduation requirements but are not calculated in the grade point average.

Audit (AUD) indicates that the student registered for the class, attended class regularly, and participated in discussion although not enrolled for credit. Grade points and hours are not accumulated for audited courses.

Withdrawal Passing (WP) indicates that the student dropped or withdrew from the course while doing acceptable work.

Withdrawal Failing (WF) indicates that the student dropped or withdrew from the course while not doing acceptable work.

Withdrawal Sick (WS) indicates that the student dropped or withdrew from the course upon authorized written medical report.

Withdrawal Passing (WP)/*Withdrawal Failing* (WF)/*Withdrawal Sick* (WS) grades are assigned for courses dropped during the third through fifth week of the semester. This notation is neither calculated in grade point average nor as hours attempted.

Contesting a Grade on an Assignment

A student may contest a grade for an assignment by discussing it with the lecturer within 7 days of receiving the grade. If this does not bring about satisfactory resolution, the student may bring the assignment to the attention of the appropriate department head who will then discuss the assignment with the lecturer. If the department head is the lecturer in question, the student will discuss the assignment with the Academic Dean. The decision of the Academic Dean is final.

Contesting a Final Course Grade

A student may informally contest a final grade in a course by discussing it with the lecturer upon receipt of the grade. If this does not bring about satisfactory resolution, a student may formally contest a final grade within 7 days from the date the report was issued. The procedure is as follows:

1. The student will submit to the lecturer, in writing, the reasons for his/her contesting the grade.
2. The lecturer will respond in writing to the student within 10 days.
3. If this does not bring about satisfactory resolution the student may take his/her grievance to the Academic Dean who will rule on the matter.
4. To do this the student must submit a written request for a review of the issue(s) to the Academic Dean and include a copy of the student's statement to the lecturer and the lecturer's response.
5. A final appeal, if deemed necessary, can be made to the Academic Affairs Committee whose decision will be final.

Classroom Expectations and Guidelines

Class Attendance

Students are both expected and encouraged to attend class regularly. A student may miss a class with or without excuse and without penalty equal to the number of times a class meets per week.

If a student misses up to two times the number of times a class meets per week, a lecturer may require that these absences be excused or the student is subject to a penalty of up to one letter grade based on attendance alone.

If a student's absences exceed two times the number of times a class meets per week, a lecturer may require that these absences be excused. A lecturer may also recommend to the Academic Dean that a student with excessive absences be withdrawn from the course.

The request for an absence to be excused must be submitted to the lecturer directly and should include documentation of the following:

Verified by a doctor

Unavoidable emergency

Participation in authorized Seminary activities or field trips

Either the lecturer or the student may appeal prolonged and/or unusual absences not covered by the policy to the Academic Dean.

Medical Leave for Students

Students may be granted a maximum of two weeks medical leave from classes upon presentation of a medical certificate. The policy pertaining to late work or incompletes grades will be applied if appropriate.

Return of Assignments

Graded papers unclaimed in class are returned to students via the Registry. Students are to write their identification card numbers in the upper right hand corner of the cover page of every assignment to speed up this process.

If students desire to have an assignment returned by mail, they must provide the lecturer with a stamped, self-addressed envelope when the paper is handed in.

Papers unclaimed from the student mailboxes will be held at the reception desk of the Classroom Building for a period of six months, after which they will be destroyed.

Final examinations will not be returned to the student.

Graduation Requirements

Degree Requirements

Each student is responsible for fulfilling all requirements for graduation. Each candidate for a degree must complete all requirements as prescribed in the particular programme in which they are enrolled, including Community Service requirements. Degree requirements are based on the requirements in effect at the time the student first enrolls as a degree student.

1. Graduating students are required to have completed all subjects as prescribed in the particular programme in which they are enrolled. The cumulative grade point average must be a minimum of 2.00 in order to qualify for graduation.
2. Students may elect to complete the requirements in effect at the time of first enrolment as a degree student, or they may elect to complete the requirements of the current prospectus. The degree requirements of the current prospectus must be applied for all students who are readmitted to degree status.
3. Graduates must show evidence of mature social and Christian character and spiritual development. The Board of Governors of Jamaica Theological Seminary reserves the right to deny a degree if, in

their estimation, the student does not show character which indicates readiness for ministry and service to society.

4. All school fees must be paid in full.
5. Any candidate for graduation who is not able to attend his/her Dedication and Graduation services because of significant hardship must request permission in writing from the Academic Dean to be absent. Such permission is required before graduation.

Application for Graduation

Students must make formal written application for graduation to the Registrar's Office by 30th November. Application forms are available from the Registry or Registrar's Office. If a student applies for graduation and is not approved, a new application must be submitted by the deadline in the next year. Normally, students who will require no more than 18 credits (as a full-time students) or 12 credits (as a part-time student) in their final semester to meet the academic standards for graduation, will be given permission to graduate.

Candidates must clear all incomplete grades in courses required for graduation, provide transcripts of all transferred course work needed for graduation; and clear their financial obligations at least three weeks prior to the end of the semester of graduation.

A satisfactory Community Service record form from the Office of Student Services must be on file with the Registrar's Office prior to graduation clearance.

A student on academic probation or otherwise academically deficient will not be eligible to apply for the degree or graduation until the condition of probation or deficiency is removed.

Graduation with Honours

Honours recognition is made at graduation based on the cumulative grade point average at the end of the final semester. If the grades of the final semester change a student's honours status, the correct status is noted on the official transcript. A transfer student must complete 42 semester hours of credit at Jamaica Theological Seminary to be eligible for honours recognition.

Graduates with a cumulative GPA of 3.25 or above qualify for graduation with honours.

Honorary Degrees

The Seminary's Board of Governors may, either upon the recommendation of the Faculty or at its own discretion, confer honorary degrees for extraordinary achievement, example, or service to the church, to scholarship, or to society.

Student Life

Office of Student Services

General Guidelines

Jamaica Theological Seminary has a unique student body that is appreciative of individual diversity and committed to fostering a rich spiritual life. Students range in age from recent high school graduates to mature students continuing their education or enhancing their lay ministry.

Over 400 people from across Jamaica and the Caribbean come to JTS each year, representing a wide variety of demographic and denominational backgrounds.

The majority of students live in the Kingston Metropolitan area or commute from nearby towns and parishes, while some of our students have the experience of living in campus residences. Both commuters and residents alike find that interaction within such a community enlarges their worldview, expands their understanding and expression of the spiritual life, and builds deep friendships that go beyond their time spent at school.

Student Life Philosophy

We affirm that personal holiness combined with spiritual gifts, academic competence, and professional or vocational skills, equips men and women for their role as godly men and women who transform both church and society.

Personal character is as important as the acquisition of knowledge and the mastery of specific skills. An effective Christian witness, whether in professional or vocational contexts, requires an intentional focus on the process of building a quality Christian character and is based on self-discipline rather than on externally-enforced discipline. Therefore, while clear standards apply to all community members, our emphasis is on grace and redemption, rather than a set of rules.

We believe that students develop character and self-discipline through an educational and supportive approach rather than through a punitive approach. Although both may be needed at times, our focus is on preventive growth rather than on corrective punishment.

Orientation

Each academic year begins with an orientation for new students to acquaint students with the people, policies, and procedures of the seminary. Organized by the Admissions Office, orientation activities include opportunities to meet the president and faculty and to gather information concerning courses. Orientation for all students continues in various ways throughout the first semester with the desire that each student will become an integral part of the community and will experience a memorable year.

Student Handbook

A handbook, which outlines the Seminary's regulations and procedures with respect to both academic matters and student life in general, is available through the Office of Student Affairs.

Each student must have an electronic copy of this document and is held responsible for becoming thoroughly acquainted with its contents. Ignorance of the contents of the handbook does not excuse non-compliance to the policies and procedures it contains.

Student Responsibility

By virtue of their application for admission, students agree to accept and adhere to the expectations and responsibilities of the Seminary in regard to daily living and interaction as stated in the *Prospectus* and the *Student Handbook*.

Security

For the safety of our students, there is 24-hour campus security. All faculty, staff, and students must wear their campus IDs while on the campus. Also, the campus ID is required to enter or use the Library.

General Behaviour

As a follower of Jesus Christ, the Christian is to be characterized by holiness and obedience to God, in accordance with the standards of behaviour set forth in the Bible. We strive to walk in a manner worthy of the gospel of Christ, as new creations free from the bondage of sin. Each member of the seminary community is expected to exercise discernment, to love what is pure, lovely, and excellent. Students are to refrain from biblically condemned practices, including all dishonest practices such as cheating and stealing, involvement in the occult and sexual sins, and the use or abuse of illegal substances.

Student Responsibility

By virtue of their application for admission, students agree to accept and adhere to the expectations and responsibilities of the Seminary in regard to daily living and interaction as stated in the *Prospectus* and the *Student Handbook*.

Community Service

Satisfactory participation in Community service is required of all students. These service opportunities are fulfilled in collaboration with local community helping agencies.

All community service requirements are designed to be completed by working the equivalent of one hour every two weeks in their chosen area of service for the duration of a course or a semester in which the student enrolls.

Students are encouraged to apply their formal learning by collaborating in service with their local church and helping agencies in their local communities. Students receive 1 hour credit for satisfactory participation in Community Service opportunities up to the number of credit hours required by their programme of study.

Supervision & Evaluation. The Director of Student Affairs coordinates all Community Service activities and provides information regarding service opportunities as appropriate.

Students are required to give reports on assignments carried out and to meet twice per semester with the Director of Student Affairs. Where necessary, students will be visited on assignment so guidance can be given.

Evaluation is done by student and supervisor where applicable. International students, resident students, and others who for any reason need assistance in locating a community ministry area of service will be given specific assignments in accordance with their interest, training, aptitude and needs.

Community Life Activities

Chapel

Jamaica Theological Seminary is committed to fostering a strong sense of unity within the body of Christ as part of the student's personal spiritual growth. One way we facilitate the goal of unity is through our chapel programme. During the school year, chapel services are held each weekday morning except Mondays and Fridays, and one evening bi-weekly.

Chapel services are designed as times of worship, exposition of the Scriptures, prayer and sharing. Speakers include faculty, pastors, final year pastoral studies students, and Christian workers. Guests from other countries speak in chapel as a means of highlighting our participation in the worldwide Body of Christ and of conveying the importance of cross-cultural ministry. All of our chapel speakers provide competent models of ministry for students. Attendance at chapel is compulsory.

Day of Prayer

One day each semester students and staff engage in prayer throughout the day. Students and staff also use this time of prayer to encourage and share with one another.

Spiritual Emphasis Week

Early in each semester one week of specially lengthened chapel periods is devoted to spiritual emphasis. A guest speaker gives a series of messages or Bible studies relating to practical Christian living. During the second semester, spiritual emphasis is normally held in conjunction with the Kingston Keswick Convention.

Student Council

The Student Council elects new officers each year to assist in planning and organizing student activities throughout the year. These include activities such as conducting a monthly chapel period, organizing a sports programme, planning social events, and outreach programmes.

Student Activities

Student activities are encouraged and planned to facilitate spiritual, moral, and social growth. The spiritual growth of students as well as their positive social and ethical development is of primary concern to the administration and faculty.

Student Organizations

Under the leadership of the Student Council, students organize themselves into various committees such as the social committee, the sports committee, the drama committee, the culture and worship committee, and the literary committee. Other student organizations include the JTS Missions Group which sponsors cross-cultural ministry opportunities.

The All4Him is an organization formed to allow students to express their talents through culture and the art in the forms of dance, drama, sign language and singing. An annual production showing cultural and art pieces from the various arms is usually held during the last week of November.

The JTS Kiwanis satellite club of Eastern St. Andrew was formed to offer students the opportunity to join the family of the wider Kiwanis service clubs. As members of the club, students are able to actively engage in meaningful community service. The club also provides a platform for networking among its members.

The Debating Club was recently formed and its members are actively engaged in debating competitions with other college clubs.

Musical Opportunities

Students with musical talent will find opportunities to use their abilities on campus as well as in ministry in local churches and the promotion of the Seminary.

A student vocal ensemble is organized each year with rehearsals held weekly. This group sings at various services, including local churches, chapels, and graduation exercises.

Student Services

Medical Insurance

All international and resident students must have proof of medical insurance coverage at the time of registration.

Medical insurance is available for all other students and staff through the Seminary's group programme. Please refer to the *Student Handbook* for further insurance policy information.

Counselling Services

Counselling services are available from the Counselling Centre on campus at no cost to students who are officially registered during the semester. These services provide emotional, psychological, and spiritual support to facilitate growth and healing in student's lives.

The Centre is under the direction of the Campus Counsellor who uses the *Readiness for the Helping Process* questionnaire, completed as part of the admissions procedure, as a tool in working with incoming students who may need particular kinds of assistance associated with college life.

In addition, the Campus Counsellor directs students who come to the Counselling Centre toward specialists available in personal counselling, spiritual counselling, and other specific areas of counselling as needed.

Residence Halls

Living accommodation is available for single students in the residence halls. Campus housing for married students is limited; however, housing may be found in adjacent communities.

Residential students are responsible for the preparation of their meals. Cooking facilities are available in the dorm for resident students. Meals may also be purchased from the canteen on campus or from nearby facilities.

Campus Canteen

Food services are provided throughout the semester in the canteen. Meals are available to anyone who would like to eat on campus at their own expense. The campus canteen is open Monday through Friday from 8:00 a.m. to 9:00 p.m.

Bookstore

A bookstore located on the campus serves students, faculty, alumni, and the community at large. To facilitate the needs of customers, the bookstore provides services such as keeping an up to date inventory

and placing special orders. Additionally, stationary items needed to complete class work such as highlighters or presentation binders, as well as snacks, may be had from this facility.

Parking

Parking is provided on site. All persons should avoid parking in reserved spaces to accommodate the needs of those assigned to the space.

Sports

Provision is made for and participation encouraged in both casual and competitive sports through an active inter-house competition. Areas of sporting involvement include football, basketball, cricket, table tennis, volleyball, badminton, and netball and a variety of cultural and non-traditional games/past-times.

Scholarships

Various organizations such as the church, the business community, and individuals along with the Seminary offer financial assistance to students by way of scholarships. Throughout the academic year students are given the opportunity to apply for the scholarships offered.

Awards

Various awards are presented at the end of each academic year, among them are the *Student of the Year* selected by fellow students at JTS.

The following book awards are given each year:

CLC Award is given by Christian Literature Crusade to the student in the lower school with the highest grade point average.

Source of Light Award is given by Source of Light Mission to the student in the upper school with the highest grade point average.

Spence Memorial Prize is given in memory of Constantine and Gwendoline Spence, former members of Grace Missionary Church.

Odel Peart Award is given to a Portmore resident of outstanding character and scholarship in memory of the first full-time pastor of Portmore Gospel Assembly.

Curtis Cole Foundation Award is given to an upper level pastoral student of outstanding character and scholarship in memory of the founder and late pastor of Calvary Gospel Assembly.

Janet Stubbs Memorial Award for excellence in Guided Research is given to a graduating student who has produced an outstanding research project.

Financial Information

Annette Balfour
Chief Accountant

The Jamaica Theological Seminary does not charge the student the complete amount necessary for the education offered. The Seminary depends upon concerned churches and individuals to support the institution financially in order to subsidize the cost of the student's education. Since education and boarding costs are continually increasing, the generous and regular gifts of Christian friends are essential.

Fee Payment

Students' accounts are due and payable at the time of registration.

Cash and Cheque payments of fees are made through participating banks, and vouchers are available at the JTS Business Office.

An Electronic Data Capture (EDC) Machine is also available for payment of fees.

A student will not be permitted to sit final exams unless adequate arrangements are made to complete payments for outstanding bills.

Candidates for graduation will not receive their degree or diplomas until all Seminary obligations have been paid in full.

Final grades and official transcript cannot be issued to students with outstanding accounts.

Deferred Payment Plan

A deferred payment plan is available at an additional charge. Under the plan, the student pays at least one half of the bill upon registration. The student will then receive a statement showing the remainder due, plus the deferred payment fee. This must be paid in full at the end of the second month of the semester.

Financial Aid

A limited number of scholarship and work-aid opportunities are available for students who qualify.

The *Zenas Gerig Scholarship* is a fund for tuition assistance established by the founding principal, Dr. Zenas Gerig and his wife Esther.

Denominational Sources are available from a number of cooperating denominations who provide scholarships for students preparing for denominationally-oriented ministries. Information regarding scholarships and busarries are posted on our electronic notice board (Intranet) and also sent via email.

A *Seminary Work Programme* is available for a limited number of students who have specialized abilities in such areas as library assistance and student advisory positions. These positions are not normally available to first-year students.

The *Student Handbook* contains additional information on the procedure for applying for the scholarships.

Students' Loan Bureau

Students from Jamaica accepted into the JTS degree programmes are eligible for loans from the Students' Loan Bureau of Jamaica. Application forms may be obtained from the Students' Loan Bureau, Mutual Life, North Tower, 5th floor, 2 Oxford Road, Kingston 5.

Fees

Each student should plan carefully in order to arrange for adequate funds to cover the costs of their education. Students should anticipate and plan for each of the following fees as they apply to their programme and circumstances. Note that some expenses will be a one-time fee and others will be assessed each semester:

- Application fee
- Late Registration Fee
- Tuition
- Books & Supplemental Course Material Expenses
- Library Usage Fee
- Medical Fee/ Insurance premium
- Housing Fee
- Graduation Fee
- Transcript(s)
- Prior Learning Assessment

NOTE: The current costs for each item may be obtained from the Accounts Department, Reception Desk our website. Students may also obtain a copy of the policy for the Deferred Payment Plan from the Accounts Department.

Programmes of Study

Jamaica Theological Seminary is registered with and accredited by the University Council of Jamaica and the Caribbean Evangelical Theological Association to grant the Bachelor of Arts in Theology, the Bachelor of Arts in General Studies, the Bachelor of Arts in Guidance and Counselling, the Bachelor of Social Work, the Bachelor of Arts in Social and Professional Transformation, the Bachelor of Arts in Music and Media and the Bachelor of Arts in Biblical Studies. The Seminary also offers the Joint Board of Teacher Education (JTBE) an advanced Diploma in Teaching.

The Bachelor of Arts in Theology, the Bachelor of Arts Guidance and Counselling the Bachelor of Social Work, the Bachelor of Arts in Music and Media and the Bachelor of Arts Biblical Studies are four-year programmes; completed part-time it is a five-year programme. A minimum of 120 semester credit hours is required for the completion of all degree programmes The Bachelor of Arts of Arts in Social and Professional Transformation is a three year programme. A minimum of 90 semester credit is required for the completion of this programme. The Bachelor of Arts in General Studies is a two-year, degree-completion programme that may be completed part-time in three years. A minimum of 66 semester credit hours is required for the completion of this degree programmes.

All students pursuing a baccalaureate degree at the Seminary will have as part of their curriculum a General Education Core. This core has been designed to assist students in the integration of faith with life and learning while introducing them to the diversity of culture and human history, the interrelatedness of the humanities, the complexity of contemporary society, and a basic understanding of the Bible and theology. The core will also ensure that each student develops increased proficiency in public speaking, composition, and computer literacy.

Some of the General Education Core must be completed the first year of enrolment while other requirements may be satisfied within subsequent years of study.

Completion of the General Education Core will provide each student with the breadth of knowledge and experience necessary to pursue a concentrated study within the selected concentration area.

This section of the prospectus gives a description of each academic programme, programme requirements, and course descriptions.

PROGRAMMES OF STUDY
Bachelor of Arts in Theology
Bachelor of Arts in General Studies (degree completion)
Bachelor of Guidance and Counselling
Bachelor of Social Work
Bachelor of Arts in Social and Professional Transformation
Bachelor of Arts in Music and Media
Bachelor of Arts in Biblical Studies
Associate of Arts in Leadership and Ministry
Diploma in Teacher Education
Certificate in Leadership and Ministry
ETA Certificate in Advanced Church Ministry

Bachelor of Arts in Theology

(BATH L&M) *(Accredited)*

The Bachelor of Arts in Theology is the normative degree to prepare persons for ordained ministry and for general pastoral and staff leadership responsibilities in congregations and other settings. It is the recommended degree for admission to the Master of Divinity degree programme.

Purpose

To give students a breadth of exposure to the theological disciplines, to educate them for a range of ministry responsibilities and skills, and to deepen their spiritual life.

Admission Requirements

In addition to the general Seminary Requirements for Admission listed in the Admissions section of this Prospectus, requirements for admission into the Bachelor of Arts in Theology include:

1. A completed Jamaica Theological Seminary application form with photo and references
2. An application fee submitted with full JTS application
3. A brief statement of Christian conversion and growth in Christian character
4. A brief statement of your call to vocational ministry
5. A brief statement that gives an overview of your role in and contribution to your local church
6. A notarized copy of a high school diploma or equivalent
7. A grade of "C" or above on five GCE subject areas, one of which is English at a grade of B or above, or a III on two CXC subject tests and a II on three CXC subject tests one of which must be English.

Provisional Acceptance

If a prospective applicant does not meet all requirements, his/her application may be considered individually by the Admissions Committee. An acceptable substitution to one or more of these criteria may be allowed. At the time of acceptance, applicants will be informed of any deficiency in course work or other requirements not met, and a programme to fulfil these requirements will be mutually agreed upon.

Graduation Requirement

To graduate with a Bachelor of Arts in Theology, you must meet the following requirements.

1. Complete 120 semester credit hours acceptable to Jamaica Theological Seminary with a cumulative grade point average of 2.0 or better
2. Maintenance of Christian character in personal life and among fellow students, faculty, and the administration of the Seminary
3. Fulfil all financial obligations to the Seminary

Courses

A sequence of courses is prepared for each concentration in the BATH programme and fashioned so that one course builds upon another, leading to the culminating course in which a student completes a practicum or internship in his or her area of concentration.

Courses marked with an asterisk (*) include ministry-in-context learning activities. Specific information about each course's ministry-in-context assignment can be found in the course syllabi.

COURSE SEQUENCES

BACHELOR OF ARTS IN THEOLOGY: Minor in Leadership and Ministry

Year 1

	Semester One			Semester Two	
BIBG1010	Reading the Bible as Literature	3	COMMU1220	Communication Studies	3
PSYC1010	Introduction to Psychology	3	BIBN2110	New Testament History and Theology	3
LEAD1110	Orientation to Leadership And Ministry	3	HIST1020	Caribbean Thought	3
THPR1110	Introduction to Intercultural Studies	3	ENGL1220	Academic Writing	3
CHED2110	Introduction to Christian Education	3	BIBG2120	Bible Study Methods	3
		15			15

Year 2

	Semester One			Semester Two	
BIBH2110	Hermeneutics II: OT in NT	3	THPR2220	Evangelism, Discipleship and Church Growth	3
HIST2110	History of Christianity	3	BIBL2220	New Testament Greek II	3
BIBN2110	New Testament History and Theology	3	COUN3210	Legal and Ethical Issues in the Helping Professions	3
BIBL2110	New Testament Greek I	3	PHIL2110	Introduction to Philosophy	3
	Introduction to Ethical Thinking	3	SOCY3220	Caribbean Family Life	3
CFTR3211	Conflict Transformation	3			
		18			15

Year 3

	Semester One			Semester Two	
BIBL3310	New Testament Exegesis: Romans	3	PHIL2110	Christian Apologetics	3
THSY3110	Systematic Theology I	3	THSY3220	Systematic Theology II	3
BIBL3320	Introduction to Biblical Hebrew I	3	THPR3320	Pastoral Counselling	3
CHED3210	Strategies for Children and Youth Ministry	3		Elective	3

SOCY2120	Introduction to Sociology	3	RELN3110	Theology and Practice of Christian Worship Religious Thoughts and Systems	3
PSYC3220 COUN2110	Human Sexuality Grief Management	3	SCRS410	Seminar in Research Methods	1
		18			16

Year 4

	Semester One			Semester Two	
	Elective	3	BIBG4210	Apocalyptic Literature	3
THCO4320	Caribbean Theology	3	THCO4320	Theology Today	3
SCRS3310	Guided Research	2		Elective	3
PRLD4110	Leadership and Ministry Practicum I	3	PRLD4220	Leadership and Ministry Practicum II	3
THPR4320	Expository Preaching	3			
		11			15

BACHELOR OF ARTS IN THEOLOGY: Guidance and Counselling

YEAR ONE

	Semester One			Semester Two	
BIBG1010	Reading the Bible as Literature	3	ENG1220	Academic Writing	3
PSYC1010	Introduction to Psychology	3	COMMU1220	Communication Studies	3
	Orientation to G & C	3	PSYC1020	Developmental Psychology	3
THPR1110	Introduction to Intercultural Studies	3	BIBO2120	Old Testament History and Theology	3
HIST1020	Caribbean Thought	3	THPR1120	Spiritual Formation	2
		15			15

YEAR TWO

	Semester One			Semester Two	
PSYC1120	Abnormal Psychology	3	PSYC2110	Social Psychology	3
PHIL2110	Introduction to Philosophy	3	COUN2120	Theories and Techniques in Counselling II	3
COUN2110	Theories and Techniques in Counselling I	3	BIBL2220	New Testament Greek II	3
BIBN2110	New Testament History and Theology	3	BIBG2120	Bible Study Methods	3
BIBL2110	New Testament Greek I	3	SOCY2120	Introduction to Sociology	3
HIST2110	History of Christianity	3	PSYC3220	Human Sexuality	3
		18			18

YEAR THREE

	Semester One			Semester Two	
COUN3210	Legal and Ethical Issues in the Helping Professions	3	PSYC4211	Educational and Psychological Testing and Measurement	3
THSY3110	Systematic Theology I	3		Christian Apologetics	3
BIBL3310	New Testament Exegesis: Romans	3	THSY3220	Systematic Theology II	3
COUN3111	Career Counselling	3	BIBL3320	Introduction to Biblical Hebrew	3
COUN2121	Group Procedures and Counselling	3	SCRS410	Seminar in Research Methods	1
			CFT3210	Conflict Transformation	3
		15			16

YEAR FOUR

	Semester One			Semester Two	
COUN2111	Grief Management	3	RELN3110	Religious Thought & Systems	3
SCRS3310	Guided Research	2	PRGC4310	Guidance and Counselling Practicum II	3
PRGC3220	Guidance and Counselling Practicum I	3	THCO4320	Theology Today	3
	Elective	3			
BIBG410	Apocalyptic Literature	3			
		14			9

The Bachelor of Arts in Guidance and Counselling

This programme provides a quality general baccalaureate education based upon a Christian service value and developmental perspective of the human being. It is expected that those graduating from the programme will demonstrate a positive professional value system by exemplifying a dedication to the promotion of healthy lifestyles and transformed perspective among the child and adolescent populations of the educational systems and communities of Jamaica, the region and internationally.

Content:

The degree consists of a minimum of 114 credit hours of instruction and 6 credit hours of practicum.

General Education courses in the areas of Humanities, Philosophical Studies, Modern Language, Social and Behavioural Science, Biblical and Theological Studies amount to 36 credit hours. Courses in the specialization of Guidance and Counselling amount to a total of 72 credit hours. Courses include offerings such as Guidance and Counseling Methodology, Child and Adolescent Guidance, Theories of Curriculum and Instruction, Theories and Techniques of Counselling, Conflict Transformation in Schools. 6 credits of General Electives are included

BACHELOR OF ARTS IN GUIDANCE AND COUNSELLING

Year 1

	SEMESTER 1			SEMESTER 2	
BIBG1010	Reading the Bible as Literature	3	PSYC1010	Developmental Psychology	3
PSYC1010	Introduction to Psychology	3	EDUC1120	Education and Caribbean Society	3
COUN2110	Orientation to Guidance and Counselling	3	CFT3210	Conflict Transformation	3
SPAN1010	Introduction to Latin American Culture and Issues	3	COMMU1220	Communication Studies	3
THIN2120	Introduction to Theology	3	HIST1020	Caribbean Thought	3
		15			15

Year 2

	SEMESTER 1			SEMESTER 2	
PSYC1120	Abnormal Psychology	3	COUN3111	Career Counselling	3
COUN2110	Theories and Techniques in Counselling I	3	COUN2120	Theories and Techniques in Counselling II	3
PHIL2110	Introduction to Ethical Thinking	3	COUN3110	Guidance and Counselling Methodology	3
PHIL2110	Introduction to Philosophy	3	PSYC2110	Social Psychology	3
COUN3210	Legal and Ethical Issues in the Helping Profession	3		Principles of Leadership and Administration	3

			SOCY3220	Introduction to Sociology	3
		15			18

Year 3

	SEMESTER 1			SEMESTER 2	
COUN3120	Child and Adolescent Guidance and Counselling	3	EDUC2120	Technology in Education	3
SCR3010	Fundamentals of Statistics	3	PSYC4211	Educational and Psychological Testing and Measurement	3
EDUC3110	Psychology of Learning	3	PSYC3220	Human Sexuality	3
COUN2111	Grief Management	3	SCWK3211	Juvenile Delinquency	3
COUN2121	Group Procedures and Counselling	3	PRGC3220	Guidance and Counselling Practicum I	1
PRG3110	Guidance and Counselling Pre-practicum	1	EDUC2121	Theories of Curriculum and Evaluation	3
EDUC3120	Classroom Management	3		Elective	3
		19			19

Year 4

	SEMESTER 1			SEMESTER 2	
GNED3120	Introduction to Disability Studies	3		Elective	3
SOCY3220	Caribbean Family Life	3	SCWK3220	Substance Abuse and Human Behaviour	3
SCRS4210	Seminar in Research Methods	1	SCRS4210	Research Project in Context	2
PRGC4310	Guidance and Counselling Practicum II	2	PRGC4310	Guidance and Counselling Practicum III	2
		9			10

Bachelor of Arts in General Studies

Degree Completion Programme for persons with Professional Diplomas

A person who meets the admissions requirements and holds a two-year professional diploma or certificate from an accredited, and approved institution, or a CETA-member institution may apply to enter the 66 credit hour Bachelor of Arts in General Studies degree completion programme at JTS.

Purpose

To enable the person who holds a professional diploma or certificate to obtain a first degree.

To enhance the professional skills of persons who hold a diploma or certificate in a profession that is compatible with the Bachelor of Arts in General Studies.

Admission Requirements

In addition to the general Seminary Requirements for Admission listed in the Admissions section of this Prospectus, requirements for admission into the Bachelor of Arts in General Studies include:

1. The applicant must be at least 25 years of age
2. The applicant must have least 3 years full-time work experience in their chosen profession
3. The applicant must have a minimum of 60 semester hours of credit from recognized institution(s) with a grade of C/2.0 or higher
4. The applicant must have a Grade Point Average of 2.0 or better on a 4.0 scale for previously completed college work they wish to transfer to the JTS programme
5. The applicant must provide official transcripts from all post-secondary institutions attended. The Academic
6. Dean has the final decision on which programmes and courses may be transferred to the JTS transcript.

Special Student Status

If a prospective applicant does not meet all requirements, his/her application may be considered individually by the Admissions Committee. An acceptable substitution to one or more of these criteria may be allowed. At the time of acceptance, applicants will be informed of any deficiency in course work or other requirements not met, and a programme to fulfil these requirements will be mutually agreed upon.

Graduation Requirement

To graduate with a Bachelor of Arts in General Studies, applicants must meet the following requirements.

1. Complete 66 semester credit hours acceptable to Jamaica Theological Seminary with a cumulative grade point average of 2.0 or better
2. Maintenance of positive character in personal life and among fellow students, faculty, and the administration of the Seminary
3. Fulfil all financial obligations to the Seminary

Courses

All students admitted to the BAGEN degree completion programme must fulfil the following minimum of 66 semester hour requirements:

1. Complete a minimum of 60 semester credit hours by transfer, professional diploma or certificate.
2. Complete a 60-hour general education core of courses
3. Complete a 32-hour concentration. Students may choose to concentrate in one of two areas of study: Guidance & Counselling or Biblical & Theological Studies.

Practicum or Internship

All BAGEN students must complete a practicum or internship that encompasses their area of concentration. This practicum or internship is normally completed during the last year of study.

BAGEN BIBLICAL & THEOLOGICAL STUDIES (BTS)

Year 1

	Semester One			Semester Two	
BIBG1010	Reading the Bible as Literature	3	HIST1020	Caribbean Thought	3
PSYC1010	Introduction to Psychology	3	BIBO2120	Old Testament History and Theology	3
LEAD1110	Orientation to Leadership and Ministry	3	PSYC1020	Developmental Psychology	3
THPR1110	Introduction to Intercultural Studies	3	BIBG2120	Bible Study Methods	3
PHIL2110	Introduction to Philosophy	3	PSYC3220	Human Sexuality	3
			ENGL1220	Academic Writing II	2
		18			17

Year 2

	Semester One			Semester Two	
BIBN2110	New Testament History and Theology	3	THPR2220	Evangelism, Discipleship and Church Growth	3

BIBL2110	New Testament Greek I	3	BIBL2220	New Testament Greek II	3
THSY3110	Systematic Theology I	3	THSY3220	Systematic Theology II	3
PRLD4110	Leadership and Ministry Practicum I	3	THPR3320	Pastoral Counselling	3
SCRS4320	Research Project in Context	1	THPR4320	Expository Preaching	3
THCO4310	Theology Today	3			
		16			15

BAGEN GUIDANCE & COUNSELLING

Year 1

	Semester One			Semester Two	
Engl1110	Academic Writing I	2	COUN2120	Theories & Techniques in Counselling II	3
COUN2110	Theories & Techniques of Counselling I	3	HIST1020	Caribbean Thought	3
	Reading the Bible as Literature	3	PSYC1020	Developmental Psychology	3
PSYC1010	Introduction to Psychology	3	Eng1220	Academic Writing II	2
COUN1110	Orientation to Guidance & Counselling	3	THPR1120	Spiritual Formation	2
SPAN1010	Introduction to Latin American Culture and Issues	3	SOCY2	Family Education Seminar	1
	Community Service	1/2		Community Service	1/2
		17.5			16.5

Year 2

	Semester One			Semester Two	
COUN3110	Guidance Counselling Methodology	3	PSYC3220	Human Sexuality	3
PSYC1120	Abnormal Psychology	3	CFR3210	Conflict Transformation	3
COUN3111	Career Counselling	3	PSYC2210	Social Psychology	3
COUN2121	Group Procedures & Counselling	3	PSYC4211	Educa. & Psy. Testing & Measurement	3
COUN3210	Legal & Ethical Issues in the Helping Professions	3	SCRS4320	Research Project in Context	2
COUN2111	Grief Management	3	PSYC4220	Student Development Seminar	1
		18			15

The Bachelor of Social Work

This programme provides a quality general baccalaureate education based upon a Christian service value system. The graduates of this programme are expected to be able to function in entry level positions working with individuals, families, small groups, organizations, communities of diverse backgrounds and experience. Those graduating from the programme will demonstrate a positive professional value system by exemplifying a dedication to the promotion of social and economic justice through an understanding of and a commitment to social change for the benefit of the poor, the disenfranchised and all at risk persons.

Content:

The degree consists of a total of 120 credit hours: 110 credit hours of formal instruction and 10 credit hours of practicum.

General Education courses in the areas of Humanities, Philosophical Studies, Modern Language, Social and Behavioural Sciences, Biblical and Theological Studies amount to 36 credit hours. Courses in the specialization of Social Work amount to a total of 72 credit hours. Courses include offerings such as Human Behaviour and Social Environment, Social Policy, Social Work Theory and Practice, Conflict Studies, and Counselling.

Students are required to complete a total of 6 credits hours of electives from across the JTS curriculum.

Students are required to complete a practicum including placements in various social agencies and institutions

Bachelor of Social Work

Year 1					
Semester I			Semester II		
BIBG1010	Reading the Bible as Literature	3	SCWK1220	Human Behaviour and Social Environment	3
PSYC1010	Introduction to Psychology	3	SCWK2211	Social Work Theory and Practice I	3
SCWK1110	Introduction to Social Work	3	HIST1020	Caribbean Thought	3
CFTR3210	Conflict Transformation	3	COMU1220	Communication Studies	3
			PSYC1020	Developmental Psychology	3
			ENGL1220	Academic Writing	3
		12			18

Year 2					
Semester I			Semester II		
PHIL2110	Introduction to Ethical Thinking	3	SCRS3010	Fundamentals of Statistics	3
COUN2110	Theories and Techniques in Counselling I	3	COUN2120	Theories and Techniques in Counselling II	3
SCWK2320	Social Work Theory	3	COUN3210	Legal and Ethical Issues in	3

	and Practice II			the Helping Profession	
GNED3120	Introduction to Disability Studies	3	SCWK3210	Juvenile Delinquency	3
PHIL2110	Introduction to Philosophy	3	SOCY2120	Introduction to Sociology	3
	Abnormal Psychology	3	SOCY3220	Caribbean Family Life	3
		18			18

		Year 3			
		Semester I		Semester II	
PSYC42111	Educational and Psychological Testing and Measurement	3	COUN2111	Grief Management	3
SCWK2210	Social Policy	3	SCRS4210	Seminar in Research Methods	1
PSYC3220	Human Sexuality	3	SCWK3411	Social Planning, Implementation and Evaluation	3
SCWK3220	Substance Abuse and Human Behaviour	3		Principles of Leadership and Administration	3
PRSW3310	BSW Minor Practicum	4		Elective	3
			SCWK3410	Social Work Theory and Practice III	3
		16			16

		Year 4			
		Semester I		Semester II	
SCRS4320	Research Project in Context	2	PRSW4410	BSW Major Practicum	6
SCWK3310	Social Gerontology	3		Elective	3
	Orientation to Forensic Social Work	3	PSYC2110	Social Psychology	3
	Elective	3			
		11			12

Bachelor of Arts in Social and Professional Transformation

		Year 1			
		Semester I		Semester II	
	Social Reconstruction	3	COMU1220	Communication Studies	3
GNED1120	College Writing	3	PSYC1020	Developmental Psychology	3
	Understanding Self and Meaning of Transformation	3		Contemporary Issues in SPT	3
		9			9

Summer	
Organization Psychology	3
Human Services	3
Alternative Dispute Resolution	3
	9

		Year 2			
		Semester I		Semester II	
SCWK3210	Juvenile Delinquency	3	COUN2110	Theories and Techniques in Counselling	3
THPR1120	Spiritual Formation	2	SCWK2210	Social Policy	3
SCWK3220	Substance Abuse and Human Behaviour	3		Contemporary Issues in SPT	3
			GNED3120	Introduction to Disability Studies	3
		9			12

Summer		
	Introduction to Social Justice	3
COUN3210	Legal and Ethical Issues in the Helping Profession	3
PSYC1120	Abnormal Psychology	3
		12

		Year 3			
		Semester I		Semester II	
SCRS4210	Seminar in Research Methodologies	1	SCRS4320	Research Project in Context	2
	Reading the Bible as Literature	3		BASPT Practicum	3
SCWK4220	Management of Human Service Organizations	3		Leadership in Crises	3
COUN2121	Group Procedures and Counselling	3	COUN3220	Voluntary Counselling & Testing	3
	BASPT Practicum	3	SCWK1220	Human Behaviour and the Social Environment	3
				Social Outreach Project and Exhibition	3
		16			14

The Bachelor of Arts in Music and Media

Mission:

Based on the dicta that singing is at its best when it's the expression of redeemed hearts (Psalm 103) and 'Mediocrity is no sign of spirituality,' this programme seeks to equip students with the necessary tools and training for a life-time of excellence in their chosen fields of endeavour. The degree also provide participants with effective scholarly and practical preparation in communication, media and music. It is expected that those graduating from the programme will demonstrate positive professional value system by using music and media to transform communities of Jamaica, the region and internationally.

Content:

The degree consists of a minimum of 133 credit hours of instruction including practicum. Students will receive the recommended sequence of courses in their study plan. The program focuses on Music and Media studies which include studies of history of Media, History of Music, Introduction to Ethnomusicology and Arts Research Methods Music Research Methods, Ear Training, General Musicianship. An ideal programme for prospective Musicians and Praise and Worship Leaders. A minimum of 120 credit hours and practicum are to be completed. Students will receive the recommended sequence of courses in their study plan.

Year One

	COURSE	CR		COURSE	CR
	Music Appreciation I	3		Music Appreciation 2	3
	Music Theory I	3		Music Theory 2	2
	Primary Instrument	3		General Musicianship 2	2
	General Musicianship	2		Music in Society/Church	2
	Introduction to Psychology	3		Introduction to Media 1	3
				Reading Bible as Literature	3
		14			15

Year Two

	COURSE	CR		COURSE	CR
	Music Theory 3	3		Music History 1 (Western Music)	2
	Ear Training 1	2		Primary Instrument	3
	Primary Instrument	3		General Musicianship 2	2
	Secondary Instrument	2		Primary Instrument	3
	Introduction to Media 2	2		Secondary Instrument	2
	Academic Writing	3		Ear Training 2	2
HIST1020	Caribbean Thought	3		Functional Keyboard 1	2
				Introduction to Media 3 (TV)	2
		18			18

Seminar	The Use of Media/Equipment in Church (includes Microphone)
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Year Three

	COURSE	CR		COURSE	CR
	Introduction to Ethnomusicology	2		Music History 2: Western Music	2
	Functional Keyboard 2	2		History of Jamaican Popular Music	2
	Secondary Instrument	2		Introduction to Sound Engineering	2
RELN3110	Theology & Practice of Christian Worship	3		Music Appreciation: Jazz/Spirituals...	2
	Introduction to Choral Music	2		Music Theory 5	2
	Media: Event Management	2		Primary Instrument	3
	Music Theory 4	3		Secondary Instrument	2
				Introduction to Ethical thinking	3
		16			18

Seminar	Song Writing
Seminar	Internet Marketing

Year Four

COURSE	CR	COURSE	CR
Music Theory 6	2	Music Research Project	2
Introduction to Composition	2	Primary Instrument Recital	2
Elementary Harmony	2	Music Appreciation: Introduction to World Music	2
Media: Video Production	2	Record Producing	2
Primary Instrument	3	Introduction to Technology in Music	2
Secondary Instrument	2	Music in Jamaican Indigenous Religions	2
Band Instruments 1	2		
Arts Research Methods	1		
	16		12

*The course coding for the BA in Music and Media is yet to be completed.

BACHELOR OF ARTS IN BIBLICAL STUDIES

Mission

Is to provide a quality baccalaureate education that is geared to prepare Preachers, Sunday School Teachers and Biblical Scholars for ministry in properly understanding and communicating the word of God

Content

The degree consists of a minimum of 120 credit hours of instruction and 6 credit hours of practicum. General Education courses in the areas of Humanities, Philosophical Studies, Modern Language, Social and Behavioural Science, Biblical and Theological Studies amount to 36 credit hours.

Courses in the specialization of Biblical Studied amount to a total of 70 credit hours. Courses include an in depth study in both Testaments which include History, Theology and Biblical languages. In addition, there is a special emphasis on Hermeneutics, Ethics and Caribbean Social Evolution and its impacts on the biblical message and visa versa.

BACHELOR OF BIBLICAL STUDIES

Year 1

	Semester One			Semester Two	
THPR1110	Spiritual Formation	2	ENGL1220	Academic Writing	3
LEAD1110	Orientation to Leadership	3	COMU1220	Communication Studies	3
BIBG1010	Reading the Bible as Literature	3	BIBO1120	Old Testament History and Theology	3
BIBG2120	Bible Study Methods	2	BIBL2110	New Testament Greek I	3
CFTR3210	Conflict Transformation	3			
		13			12

Year 2

	Semester One			Semester Two	
BIBN2111	Acts and Pauline Epistles	3	BIBG2221	Hermeneutics III: Situated Hermeneutics	3
BIBN2110	New Testament History and Theology	3	HIST2110	Christianity in the Caribbean	3
BIBL2220	New Testament Greek II	3	BIBL3310	Greek Exegesis	3
BIBG2222	Hermeneutics II: The Use of the OT in the NT	3	BIBO2221	Critical Study of Deuteronomy/Isaiah	3
PHIL2010	Introduction to Ethical Thinking	3	BIBL3321	Biblical Hebrew II	3
BIBL3320	Biblical Hebrew I	3	SCRS4210	Seminar in Research Methods	1
		15			16

Year 3

	Semester One			Semester Two	
BIBG4210	Apocalyptic Literature	3	BIBN2221	Critical Study of John/Romans	3
BIBO2212	Introduction to Poetic and Wisdom Literature	3	THPR4320	Expository Preaching	3
SCRS3310	Guided Research	2	PRLD4220	Leadership and Ministry Practicum II	3
PRLD4110	Leadership and Ministry Practicum I	3		Elective	3
BIBL3322	Hebrew Exegesis	3	THSY3220	Systematic Theology II	3
THSY3110	Systematic Theology I	3		Caribbean Theology	3
		17			18

Requirements for Graduation

Students who anticipate graduation from Jamaica Theological Seminary with the Associate of Arts in Leadership and Ministry should examine the following list of requirements to be certain that they are working toward all that is necessary:

1. Completion of at least 60 semester hours of academic credit with a minimum of a 2.0 grade point average
2. Course work as listed in the Associate of Arts in Leadership and Ministry curriculum or with modification as approved by the Academic Dean
3. Maintenance of Christian character in personal life and among fellow students, faculty, and the administration of the Seminary
4. All financial obligations to the Seminary met

Courses

The curriculum is designed to provide foundational courses in biblical and theological studies for persons who exercise significant volunteer or para-professional ministries and who seek a serious introduction to the theological disciplines.

Its flexibility lies in the fact that while it marks the completion of basic study for those who semesterinate after two years, it also may be applied toward the Bachelor of Arts in Theology degree for those who continue.

Courses marked with an asterisk (*) include ministry-in-context learning activities. Specific information about each course's ministry-in-context assignment can be found in the course syllabi.

BACHELOR OF ARTS IN THEOLOGY: Minor in Leadership and Ministry

Year 1

	Semester One			Semester Two	
BIBG1010	Reading the Bible as Literature	3	COMMU1220	Communication Studies	3
PSYC1010	Introduction to Psychology	3	BIBN2110	New Testament History and Theology	3
LEAD1110	Orientation to Leadership And Ministry	3	HIST1020	Caribbean Thought	3
THPR1110	Introduction to Intercultural Studies	3	ENGL1220	Academic Writing	3
CHED2110	Introduction to Christian Education	3	BIBG2120	Bible Study Methods	3
		15			15

Year 2

	Semester One			Semester Two	
BIBH2110	Hermeneutics II: OT in NT	3	THPR2220	Evangelism, Discipleship and Church Growth	3
HIST2110	History of Christianity	3	BIBL2220	New Testament Greek II	3
BIBN2110	New Testament History and Theology	3	COUN3210	Legal and Ethical Issues in the Helping Professions	3
BIBL2110	New Testament Greek I	3	PHIL2110	Introduction to Philosophy	3
	Introduction to Ethical Thinking	3	SOCY3220	Caribbean Family Life	3
CFTR3211	Conflict Transformation	3			
		18			15

Year 3

	Semester One			Semester Two	
BIBL3310	New Testament Exegesis: Romans	3	PHIL2110	Christian Apologetics	3
THSY3110	Systematic Theology I	3	THSY3220	Systematic Theology II	3
BIBL3320	Introduction to Biblical Hebrew I	3	THPR3320	Pastoral Counselling	3
CHED3210	Strategies for Children and Youth Ministry	3		Elective	3
SOCY2120	Introduction to Sociology	3	RELN3110	Theology and Practice of Christian Worship Religious Thoughts and Systems	3
PSYC3220 COUN2110	Human Sexuality Grief Management	3	SCRS410	Seminar in Research Methods	1
		18			16

Certificate in Leadership & Ministry

For many students, one year of studies in a seminary provides the basis for a lifetime of ministry as a layperson in a congregation. Some mission boards require at least one year of seminary training as a minimum even if a person is planning to serve on the mission field in an area that is not generally classified as vocational ministry. Some students are not sure of God's will for their future. Therefore, a year at JTS can provide not only a first year of theological education, but also can expose students to new career possibilities as they grow and mature while immersed in biblical, theological, and ministry studies.

For these students, Jamaica Theological Seminary offers the Certificate in Leadership and Ministry upon the completion of 30 semester hours of study. Students who complete the 30 hours for the Certificate with a 2.0 GPA may transfer, after completing the admission process, to the Associate of Arts in Leadership and Ministry or the Bachelor of Arts in Theology minor Leadership and Ministry.

Purpose

To provide personal spiritual enrichment and foundational preparation for ministry through a basic understanding of the Scriptures, growth in godliness, and introductory exposure to ministry principles and practice.

To provide the initial component of a degree programme for persons undecided about the specific focus of their future ministry.

Requirements for Admission

A completed Jamaica Theological Seminary application form with photo and references.

- a. An application fee submitted with full JTS application.
- b. A brief statement of Christian conversion, growth in Christian character and participation in a local church.
 1. A certified copy of a high school diploma, school leaving certificate or equivalent.
 2. A grade of "C" or above on the English GCE or a grade of III (since 1998) or above on the English CXC/CSEC.

Requirements for Graduation

Students who anticipate graduation from Jamaica Theological Seminary with the Certificate in Christian Ministry should examine the following list of requirements to be certain that they are working toward all that is necessary:

1. Completion of at least 30 semester hours of academic credit, including Prior Learning Portfolio hours, with a minimum of a 2.0 grade point average.
2. Course work as listed in the Certificate in Christian Ministry curriculum or with modification as approved by the Academic Dean.

3. Maintenance of Christian character in personal life and among fellow students, faculty, and the administration of the Seminary.
4. All financial obligations to the Seminary met.

Credit for Prior Learning

Adult learners frequently achieve significant knowledge through learning opportunities such as continuing education events or certificate courses. Credit for prior learning provides adult learners who are at least 30 years of age with the opportunity to demonstrate they have acquired theoretical and experiential competencies equivalent to designated college courses taught at Jamaica Theological Seminary.

Credit for prior learning applies only to the Certificate in Leadership and Ministry.

Assessment for credit is based upon the following Council for Adult and Experiential Learning (CAEL) guidelines:

1. Credit will be awarded only for learning, and not for experience.
2. Undergraduate credit will be awarded only for undergraduate-level learning.
3. Credit will be awarded only for learning that has a balance between theory and practical application, as appropriate to the subject.
4. The desemesteration of competence levels and of credit awards will be made by persons with the appropriate subject matter and academic expertise.
5. Credit given will be appropriate to the academic context of the certificate programme.

Students desiring to request credit for prior learning must consult with head of department which they will be assisted in developing a portfolio to define and document their request in semesters of undergraduate level competencies. The portfolio will include the development of a detailed autobiography, a chronological learning record, individual course competency charts, supporting essays documenting the request, annotated bibliographies, and any additional supporting documents available. Credit for Prior Learning is not accepted in any other JTS programme.

Year 1

	Semester One			Semester Two	
BIBG1010	Reading the Bible as Literature	3	COMMU1220	Communication Studies	3
PSYC1010	Introduction to Psychology	3	BIBN2110	New Testament History and Theology	3
LEAD1110	Orientation to Leadership And Ministry	3	HIST1020	Caribbean Thought	3
THPR1110	Introduction to Intercultural Studies	3	ENGL1220	Academic Writing	3
CHED2110	Introduction to Christian Education	3	BIBG2120	Bible Study Methods	3
		15			15

(Non-accredited)

The ETA Advanced Church Ministries Certificate, offered in partnership with Evangelical Training Association (ETA) is intended to supplement the teaching of the local congregation by assisting its leaders and members to relate their service more meaningfully to the church.

The ETA Certificate programme serves primarily people who are currently active in their local church, and who desire to be equipped for more effective service in the local church. Courses for the ETA Certificate may not be applied toward a JTS degree programme.

Purpose

To provide personal spiritual enrichment and foundational preparation for service as a lay person in the local church.

Requirements for Admission

Prospective students should submit a completed Jamaica Theological Seminary application file which includes:

- a. An application form with photo
- b. A pastoral reference
- c. An application fee
- d. A brief statement of Christian conversion, growth in Christian character, and current participation in a local church
- e. A notarized copy of a high school diploma or equivalent

Requirements for Graduation

Students who anticipate graduation with the ETA Certificate in Advanced Church Ministries must fulfil the following requirements:

1. Complete 12 courses with at least a 2.0 GPA.
2. Demonstrate Christian character in personal life and among fellow students, faculty, and administration of the Seminary.
3. Meet all Seminary financial obligation

Course Requirements

1. Each student must purchase and read a copy of the course textbook.
2. Each course is completed in six weeks classes (2 hours). Classes are scheduled to meet Tuesday or Thursdays evening at 6:00 – 8:00.

3. Each student must attend at least 8 of the 10 scheduled course hours. Each student that has missed up to 2 hours of instructional time will be assigned additional work to make up for the lost attendance. Students absent from more than two hours can not pass the course.
4. The lecturer is required to give students a grade for the course which will be desemestered by offering a take-home final examination or project.

Courses

The curriculum is designed to provide a biblical and practical foundation for lay ministry at the local church level.

You and Your Bible	October
Growing Towards Spiritual Maturity	November
Old Testament Survey 1	December
Old Testament Survey 2	January
New Testament Survey	February
Evangelism	March
Effectively Leading	April
Biblical Beliefs	May
The Triune God	June
Teaching Techniques	July
Understanding People	August
Sunday School Ministries	September

Diploma in Teacher Education

Diploma in Teacher Education

The Seminary offers an eight (8) week programme in Teacher Education for the preparation of Religious Education teachers and Guidance & Counselling practitioners who wish to serve in private or public schools in Jamaica and have or are completing the BATH or the BAGEN at Jamaica Theological Seminary.

Purpose

To prepare the student who desires to teach in a public or private school that requires Ministry of Education certification.

Ministry of Education Approval

The sequence of intensive courses offered in the summer builds on prerequisites completed in the JTS Bachelor of Arts in Theology or JTS Bachelor of Arts in General Studies, and meets certification requirements for the Ministry of Education Diploma in Teacher Education.

The teacher education programme of Jamaica Theological Seminary is subject to the requirements and review of accrediting and certifying agencies. When rules or procedures of these agencies change, such requirements supersede the statements made herein.

In addition to other degree requirements of the Bachelor of Arts in Theology, the student who wishes to graduate with a Diploma in Teacher Education must meet the following admission, student teaching, and exit requirements for a Joint Board of Teacher Education approved programme.

Requirements for Admission

All students planning to pursue a teacher education diploma must have an application on file with the Coordinator of the Diploma in Teacher Education track and be formally admitted into the programme.

Deadline for receipt of application for the summer programme is May 30.

All students are expected to attend an orientation session held prior to the first week of classes.

Eligibility for Teaching Practicum

The teaching practicum involves field experiences in a public school or recognized private school approved by the seminary and pre- and post-teaching practicum activities on campus that are scheduled yearly.

Eligibility requirements for student teaching include the following:

1. A cumulative GPA of 2.0 or higher.
2. Approval of the Coordinator of the Diploma in Teacher Education.
3. Satisfactory progress toward completion of all degree work or course work.

Joint Board Examination

Persons completing the DTE must also take the examinations required by the Joint Board of Teacher Education at their own expense. External examinations for professional certification are usually held in December and May.

Requirements for Graduation

Students who anticipate graduation from Jamaica Theological Seminary with the Diploma in Teacher Education should examine the following list of requirements to be certain that they are working toward all that is necessary:

1. Completion of all required course work with a minimum of a 2.0 grade point average.
2. Maintenance of Christian character in personal life and among fellow students, faculty, and the administration of the Seminary.
3. All financial obligations to the Seminary met.

Courses

Pre-requisites:

Summer Intensives (3 semester credits each):

Learning Theories
Technology in Education
Classroom Behaviour Management
Reading in Content Area
Fundamentals of Teaching Reading
Professionalism & Educational Administration
Education & Society
Introduction to Curriculum Development

Psychology of Adolescence	or	Developmental Psychology
Classroom Testing & Measurement	or	Tests & Measurement
Guidance & Counselling Methodology	or	Religious Education Methodology
	or	
Teaching Methods		

Course Descriptions

ETA Certificate Programme

ETA 001 You & Your Bible

This course explores the inspiration and authorship of the Bible, how it was preserved, why we believe it, how we deal with its problems and critics, the role of archaeology, and ways to study the Bible more effectively.

ETA 002 Growing Toward Spiritual Maturity

This course explores the ways that people grow and develop into maturity in Christ by identifying and understanding how we grow spiritually and how we become more intentional in our use of time and methods.

ETA 003 Old Testament Survey 1

This course provides a sweeping overview of God's working from creation through the early days of His chosen people. Topics include the patriarchs, Israel's trek to the Promised Land, David's reign, Solomon's kingdom, the kingdom of Judah, and the exile.

ETA 004 Old Testament Survey 2

This course probes the message of the books of poetry and prophecy, which gives insight into God's dealings with His people and relates the great writings of the prophets to us today. It is in chronological sequence to avoid duplication of historical background information.

ETA 005 New Testament Survey

This course brings unity and chronological sequence to New Testament study by weaving the contents of the books around a central theme—the person of Christ. Divisions are the synoptic Gospels, the Gospel of John, the Book of Acts, the Pauline Epistles in chronological order, the General Epistles, and the Book of Revelation.

ETA 006 Your Ministry of Evangelism

This course covers the biblical foundations of evangelism, conversion and regeneration, how to lead a person to a decision for Christ, age-specific techniques, team efforts, visitation, discipling new believers, and the importance of prayer in the entire process of evangelism.

ETA 007 Effectively Leading

This course explores the wide variety of areas with which volunteer and professional church leaders must contend today, including a look at the difference in leaders who are effective and those who are efficient and what this means to the local church.

ETA 008 Biblical Beliefs

This course covers foundational Bible doctrines, including creation and the fall of humankind, faith and regeneration, justification and adoption, prayer and worship, angels, Satan, resurrection and judgment, and the church

ETA 009 The Triune God

This course covers the individuality of the Father, Son, and Holy Spirit and the biblical teaching of the Trinity. Topics include the character/work of God; the pre-existence, incarnation, deity, death, resurrection and return of Christ; and the personality and power of the Holy Spirit.

ETA 010 Teaching Techniques

This course focuses on the philosophical basis of methodology, insights from current research, an overview of classroom usage, and principles of selection for specific purposes and audiences.

ETA 011 Understanding People

This course helps students enhance their ministry skills so that they are able to work with people more effectively by integrating the study of developmental issues with their own observations and study of Scripture.

ETA 012 Sunday school Ministry

This course clarifies the traditional purposes, functions, and organization of the local church programme known as Sunday School, by surveying all aspects of the ministry of bringing children, youth, and adults to a saving knowledge of Jesus Christ, enriching their Christian lives, and preparing them to serve Christ.

Bachelor/Associate/Certificate Programmes

MA Public Theology

The Master of Arts (by Research) at the Jamaica Theological Seminary offers two tracks of study for students desirous of completing further studies in preparation for careers in academia, Christian ministry, and/or ethical service in the private or public sphere.

In order to matriculate into the programme, prospective students must already possess a first degree, preferably in Bible, theology or a related field, and must possess and demonstrate competence in NT Greek if s/he is pursuing the MA in Bible (competence in Biblical Hebrew is a definite asset).

Students will be required to complete thirty-six (36) credits of study, nine (9) of which will be a research thesis, to be completed in the final semester. Full-time students will be required to complete nine (9) credits of study each semester over two years of study. Classes have a heavy emphasis on research, with students attending three to four weeks of lectures in each course, followed by independent research and student presentations conducted under the guidance of the professors.

Students will be required to successfully complete courses captioned under the following headings: Master's Core (15), Specialization Core (12), and Specialization Options (9).

Codes	MA Bible	Codes	MA Public Theology
	Master's Core		Master's Core
	Biblical/Theological Ethics		Biblical/Theological Ethics
	Research Methods		Research Methods
	Thesis		Thesis
	Specialization Core		Specialization Core
	NT Use of the OT		Theological Methodology
	Luke-Acts/Apocalypse of John		Christology
	Contextual Emancipatory Theology		Contextual Emancipatory Theology
	Critical Study of the OT/NT		Public Theology
	Deuteronomy/Isaiah		Practical Theology
	Specialization Options		Specialization Options
	Canonical Criticism/Historical Theology		Canonical Criticism/Historical Theology
	Sociology of Religion		Prolegomena
			Sociology of Religion

All courses with an asterisk (*) include ministry-in-context learning activities. Specific information about each course's ministry-in-context assignment can be found in the course syllabi.

COURSE NAME AND CODE	DESCRIPTION
Abnormal Psychology (PSYC1120)	This course is a study of the causes, symptoms, course and treatment of psychological disorders. The course is also intended to enable students to understand the process of clinical diagnosis.
Academic Writing I & II (ENGL1230 & ENGL1240) - 4 hours	This series of courses is designed to facilitate appreciation and understanding of the English language for the purposes of writing, study, critical thinking, and learning in an academic setting. <i>Required:</i>
Acts and Pauline Epistles	An examination of the introductory issues related to the book of Acts and an exegetical overview of its content and its relevance to the contemporary church.
Apocalyptic Literature	A survey of introductory materials relating to apocalyptic literature with special attention given to the problem of interpretive matters surrounding the books, along with a brief overview of the content and relevance of the books.
Apocalyptic Literature (BIBG4210)	A survey of introductory material relating to apocalyptic literature with special attention given to the problem of interpretive matters surrounding the books, along with a brief overview of the content and relevance of the books.
Application of Business Principles	This course seeks to sensitize the students of the Music and Media programme to core business principles and how they can be applied to the development and management of creative programs.
Application of Business Principles	This course seeks to sensitize the students of the Music and Media programme to core business principles and how they can be applied to the development and management of creative programs.
Arts in Worship, Evangelism & Mission	This course gives students a theological foundation, introduces them to relevant historical and current trends, and guides them into practical innovative ways of using the arts in worship, evangelism and mission.
Band Instruments	This course is designed to introduce students to the instruments used in popular bands, basic techniques in performing for each instrument and theoretical principles guiding the reading of scores for each instrument. It will also introduce students to indigenous folk band instruments of Jamaica.
Basic Video Production (Pre & Post)	Students will develop an understanding of the digital video production process: pre-production, shooting, editing, and post-production through instruction and practical application.
Bible Study Methods (BIBG2120)	An overview of the history, significance and methods of Bible Study, with a view of assisting students in improving the practice in their churches, ministries and personal lives.
Biblical Hebrew	The course introduces the essentials of classical Hebrew, with an emphasis on vocabulary, morphology and syntax.

Career Counselling (CAR3COUN)	The course introduces students to the basic theories, concepts and principles of this behavioural and professional science, with a view to helping in the selection and development of long range goals for career and life adjustment.
Caribbean Family Life	A sociological study of the Caribbean family with emphasis upon family life, sex education, and community living.
Caribbean Family Life	A sociological study of the Caribbean family with emphasis on family life, human sexuality and community living.
Caribbean Theology	The study of the historical backdrop that led to the call for a Caribbean Theology, as well as the writings and approaches to the discipline as put forward by the main scholars in the discipline, and their importance to contemporary Caribbean societies.
Caribbean Thought (CATH2020)	This course focuses on the diverse currents of Caribbean Thought, which have influenced the development of Caribbean societies from colonialism to independence and beyond. The course traces the history of resistance, the quest for equality and the challenge of defining Caribbean Identity. The course surveys the history of the Caribbean and the ways in which the Caribbean has emerged as a society in the Shadow of Empire. The course examines the central ideological currents of Twentieth Century political thought in the region and covers Nationalism, Pan - Africanism, Marxism, Feminism, Democratic Socialism and Neo - conservatism.
Child and Adolescent Guidance & Counselling (COUN3120)	This course is a study of the theoretical foundations of child and adolescent guidance with an emphasis on the practical application of guidance and counseling techniques and classroom management strategies. The course is designed to assist Guidance Counsellors to respond effectively to the social and emotional development of the child and adolescent within the family, child care environment, school and community.
Christian Apologetics	A study of the nature and methods of historical and contemporary defences of the Christian faith
Christianity in the Caribbean (HIST2110)	A study of the origin and development of the church in the Caribbean to the present in light of significant developments outside the region
Church Leadership and Administration	This course exposes students to various elements of the administrative process, including the identification, development, and effective utilisation of all the resources of the local church in its wider context in carrying out its ministry and mission. The course examines the principles and practices of management as a science. Though the principles are universal the focus of the course is on the administration of the local church.

Class Voice	This course is for non-voice majors and focuses on the proper methods of singing and vocal health through active assignments in singing, warm-up techniques, and breathing and vocal exercises. Students will prepare several musical selections for short in-class recital to be held at the end of each semester.
Classroom Management (EDUC3120)	This course explores theories, principles and processes that undergird classroom management practices. This course provides the opportunity for participants to explore classroom management as a process which is situated in self and contextual analysis. The process of classroom management invites classroom managers to examine discipline as a goal that requires them to analyze and understand their present and emergent identities. As persons and managers operating in a context of change, classroom managers are required to demonstrate awareness of factors such as legal, ethical and social issues that determine their actions.
College Orientation	This particular course is designed to help new students improve their academic success. It consists of the following elements: <ul style="list-style-type: none"> • Learning Skills • Life Skills • Life at Jamaica Theological Seminary (JTS) • Health and Wellbeing
Communication Studies (COMU1220)	This course is a general overview of the field of communication. It entails an introduction to communication skills including the use of language, verbal and non-verbal engagements, as well as, principles and skills related to the effective writing and delivery of various types of speeches.
Conflict Transformation (CFTR3210)	No matter how hard we try, we can't avoid conflict. This conflict transformation course helps people recognise the signs of conflict, what they have done to contribute to the conflict, and what they can do to manage and resolve the conflict. The course aims at increasing students' understanding of how they can make potential conflict situations productive rather than destructive.
Critical Study of Deuteronomy	An exegetical study of Deuteronomy with an emphasis on the historical and theological issues raised by this Gospel and their relevance for today.
Critical Study of Isaiah	An exegetical study of the book of Isaiah with an emphasis on the historical and theological issues raised by this Gospel and their relevance for today.
Curriculum Theories and Evaluation	This course explores philosophies, principles and processes related to the concepts of <i>curriculum</i> and <i>instruction</i> , especially as these influence learning. The course will assist participants to understand limitations that necessarily arise in the teaching-learning process, and to define constructive ways through the curricula and effective instruction of responding in order to

	<i>surmount the challenges</i> that serve to hinder the process.
Developmental Psychology (PSYC1020)	This course is a study of the basic principles and theories of human development. Special emphasis will be given to the life span from the beginning of life through infancy, childhood, adolescence and adulthood to death and dying. The transitional life processes are emphasized as they occur at each stage throughout the lifespan; processes include physical, intellectual, social, personality and even occupational development.
Ear Training/Sight Singing 1 & 2	This course introduces students to the development of listening skills and sight-singing, which is the ability to read and perform music at first sight. Through graduated exercises, students will be expected to develop skills of aurally and visually recognizing, writing, and singing rhythms, intervals, and melodies.
Education and Caribbean Society (EDUC1120)	Our world is changing at a rate that makes us feel confusion, and individual events often have repercussions that far outweigh our expectations, or the 'significance' we had attached to them. We feel the need to pause and reflect on the significance of past events and philosophical points of view/ideas on the changing times, since we are aware that today's classrooms have a significant impact on tomorrow's day-to-day business, artistic, church, family and community life.
Educational and Psychological Testing and Measurement (PSYC4211)	A survey of intelligence tests, aptitude tests, personality inventories and vocational interest inventories; an analysis of their mathematical basis and the validity and reliability of such tests with application to the field of psychology and counselling.
Educational and Psychological Testing and Measurement	This course is designed to provide undergraduate students with a comprehensive introduction to the theory and practice of testing and measurement in educational and psychological assessment. The course exposes the learner to various procedures involved in the development, administration, and interpretation of tests. A working understanding of general measurement theory, practice and issues provides educators, counsellors and administrators with an invaluable resource in their professions.
Ethical and Moral Perspectives	To enable students to understand the importance of ethical and moral issues, and how these impact on all aspects of daily living. To ensure that students receive a sound knowledge base to inform their approach to ethical and moral reasoning. To explore selected areas of ethics and the theoretical knowledge associated with them.
Evangelism, Discipleship and Church Growth (THPR2220)	This course is a study of the practical basis for evangelism and discipleship as a lifestyle for the believer and a ministry for the local church and to examine and implement Church Growth philosophy. The principles and perspectives learned will enable the

	<p>student to communicate the central tenets of the gospel, contextualize the message to meet different and varied needs for having a relationship with the Lord Jesus while growing in His likeness. The course will develop personalized definitions for evangelism and discipleship and deepen commitment to these Christian practices.</p>
<p>Expository Preaching (THPR4320)</p>	<p>Preaching the Word of God is the most important act for building the local church. The course is a specific homelitical approach that underscores the development of the text that honors the truth of Scripture as it was given by the Holy Spirit; discovering the meaning through historical-grammatical-cultural and theological investigation and interpretation. This is then communicated by the preacher who explains, illustrates, and applies that meaning to the audience in submission to and in the power of the Holy Spirit.</p>
<p>Family Life Education Seminar (SOCY2110)</p>	<p>An examination of the concept “Family Life” in the context of Jamaican/Caribbean cultural and socialization processes, which inform worldviews and shape attitudes and behaviours.</p>
<p>Functional Keyboard 1 & 2</p>	<p>This course is designed as a beginning keyboard study to prepare students to use the keyboard as a functional tool of expression, and as an accompanying instrument. Emphasis is on the fundamentals and development of technical and functional skills including basic keyboard theory & technique, basic music score and lead sheet reading and harmonization.</p>
<p>Fundamentals of English (ENGL1110)</p>	<p>Students will learn to handle effectively the basic mechanisms of the English language.</p>
<p>Fundamentals of Statistics (SCRS3010)</p>	<p>This course will expose students to fundamental concepts and procedures in statistics with a focus on their usage in the social sciences: psychology, education, and sociology. This course, which is introductory in nature, examines both descriptive and inferential statistics including hypothesis testing. The course assumes that students possess only basic proficiency in mathematics.</p>
<p>General Musicianship</p>	<p>This course is the study and practice of musical literacy. Emphasis is placed on the development of perceptions in sight and sound as related to the symbols of rhythmic, melodic, and harmonic notation. Topics include skill development in notating notes, intervals, scales, key signatures, rhythms, and chords. Students identify terms used to indicate navigation, tempo and dynamics.</p>
<p>Greek Exegesis</p>	<p>This course provides additional work in Greek grammar and syntax. It will discuss principles of exegesis and focus on an exegetical reading of Galatians</p>
<p>Grief Management (COUN2111)</p>	<p>This course is basically a general overview of issues surrounding and dynamics of loss, bereavement and grief. It includes historical, sociological, psychological, emotional, cultural, and spiritual considerations and experiences relative to the processes of loss,</p>

	grief and bereavement. Recent developments in research regarding the study of grief management will also be introduced and discussed. Emphasis will be placed on the development of coping strategies to assist persons who are dealing with loss and grief.
Group Procedures and Counselling	The course introduces students to various types of counselling groups The emphasis will be on the therapeutic nature of such groups. By practical application, the students will discover how their knowledge of the procedures, goals and techniques can be effectively applied to intervention process.
Guidance & Counselling Practicum (6 hours)	A supervised, practical counselling experience at a local school. Students are also required to do case conferences in class on a weekly basis with the practicum supervisor. The practicum begins in September of the year it is scheduled to be completed.
Guided Research (SCRS3310)	This course provides basic knowledge about research methodology designed to help integrate learning from across the Jamaica Theological Seminary curriculum. As a general introduction to social research methods, the course covers five broad topics: the foundations of social science, research design, data collection, data analysis and data presentation. The general goal of this basic research course is to introduce and develop skills needed to conceptualize a problem, make use of available literature, design a research strategy, evaluate, organize, and integrate relevant data (both existing and new), derive useful solutions based on knowledge, and communicate those solutions to colleagues.
Guitar (Year 1 – 4)	An individualized course guiding the student in developing guitar performance techniques through finger exercises, scales & arpeggios, sight reading and repertoire development in classical and jazz music genres from a variety of eras
Hebrew Exegesis	This course provides additional work in Hebrew grammar and syntax. It will discuss principles of exegesis and focus on an exegetical reading of a select book of the Old Testament.
Hermeneutics II: The Use of the OT in the NT	An investigation of the interpretive methods and uses of Old Testament passages in the New Testament, with a view of determining principles applicable to contemporary Biblical Hermeneutics.
Hermeneutics II: Use of the Old Testament in the New Testament	Students will engage in a study of various ways in which the Old Testament was used in the New Testament and of issues that arise from the use of the Old in the New, especially those of a theological nature that are of relevance to the Caribbean.
Hermeneutics III: Situated Hermeneutics	A study of contextual approaches associated with the emancipator reading of the Bible.

History of Christianity (HIST1010)	An examination and understanding of the flow of Christianity through history, looking at the challenges it has faced and the successes it has achieved.
History of Jamaican Music 1	This course traces the roots of Jamaican music from the pre 1950's to the beginning with traditional music forms through to pre- and post- independent Jamaica to the present. Students will examine the key musicians and performers as well as the social and political events that shaped the music.
History of Jamaican Music 1 & 2	This course will trace the roots of Jamaican music from the pre 1950's beginning with traditional music forms through to pre- and post- independent Jamaica to the present. Students will examine the key musicians and performers as well as the social and political events which shaped the music.
Human Behaviour and the Social Environment (SCWK1220)	This course examines issues related to human development and social functioning at the individual, group, community, and societal levels. Emphasis will be placed on contemporary human behaviour theories, techniques and guidelines using a bio-psychosocial approach. Students will explore the relationship between individuals and the various systems within the environment and how both are affected by each other.
Human Sexuality (PSYC3220)	This course is a study of the basic principles of Human Sexuality. Human sexuality refers to the expression of sexual behaviour related to intimacy and gender, culture etc between human beings as well as the expression of identity through sexual relations and behaviours influenced by or based on gender.
Human Sexuality (PSYC3220)	This course is a study of the basic principles of Human Sexuality. Human sexuality refers to the expression of sexual behaviour related to intimacy and gender, culture etc between human beings as well as the expression of identity through sexual relations and behaviours influenced by or based on gender.
Instrument - Piano (Year 1 – 4)	An individualized course guiding the student in developing piano performance techniques through finger exercises, scales & arpeggios, sight reading and repertoire development in classical music from a variety of eras.
Instrument - Voice (Year 1-4)	This is an individualized course guiding the student in developing vocal performance techniques through vocal exercises, sight reading and repertoire development in classical and other genres. For the voice major in the Music & Media Degree programme, the course culminates in a full recital in the final year of study.
Instrumental - Piano	This course provides an individualized guide to developing skills in piano performance technique, scales, repertoire and sight reading. The minimum pre-requisite for Year 1 Piano is performance at a Grade 3 ABRSM level.
Instrumental Ensemble	The JTS Instrumental Ensemble is a band that performs at several major campus concerts/events during each academic year. The repertoire represents a wide range of genres and styles. Students

	who are not registered in the Music & Media programme are admitted by audition only. Music & Media majors are required to be a part of either the vocal or instrumental ensemble.
Introduction to Choral Music	This course explores the historical roots of western choral music, notation, significant choral works and choral music in various genres and traditions. It also provides the student with basic conducting skills and tools for analysis.
Introduction to Christian Education (CHED2110)	The study of the theology, approaches and methods germane to the discipline of Christian Education, with practical applications to examining, critiquing and implementing best practices in the local Church.
Introduction to Disability Studies (GNED3120)	As the title implies, this course is an introduction to issues concerning disability. As such, it embraces a variety of perspectives and themes on disability. The delivery of the course is enriched by the participation of persons with disabilities and persons whose work includes the arena of disability. It is both academic and practical, engaging the cognitive, affective, and behavioural domains.
Introduction to Ethical Thinking	“A Study of man in society, as a member of the family, as a worker, and as a citizen with the accompanying ethical social problems (Prospectus)”...from a Christian point of view.
Introduction to Hebrew	This course introduces the essentials of classical Hebrew, with an emphasis on vocabulary, morphology and syntax.
Introduction to Intercultural Studies (THPR1110)	This course is a survey of the theology, history, culture, politics, and methods of the Christian mission with an emphasis on recent developments, crucial issues and future trends.
Introduction to Latin American Culture and Issues (SPAN1010)	This course is intended to help participants see our Spanish-speaking Latin American neighbours as a microcosm of the cultural diversity that exists in the world (approximately 25 million of the 40 million people in the Caribbean are Latinos). In a world where intolerance and insularity are the norm it is necessary that the participants develop tolerance and empathy for others as well as an appreciation for cultural diversity. Given the socio-historical and geographical ties, there are also similarities and differences in the experiences of both the English-Speaking Caribbean and Latin America.
Introduction to Media	The aim of this course is to provide participants with the knowledge and skills to produce output/material for use by the mass media.
Introduction to Music Technology	This course Introduces students to audio and MIDI in music and media applications, fundamentals of digital audio editing and

	mixing, software-based musical arrangements and composition.
Introduction to Philosophy (PHIL2110)	A study of philosophical definitions, primary philosophical questions and major philosophical systems
Introduction to Poetic and Wisdom Literature	An investigation of the principles and techniques utilized in Hebrew Poetic and Wisdom books (literature) and their importance to our understanding of such passages today.
Introduction to Psychology (PSYC1010)	This course introduces students to the basic theories, concepts, and principles of Psychology as a social and behavioural science.
Introduction to Social Gerontology	This course provides an overview of the social issues relating to older persons and their family with specific reference to Community Care and the Services available, of aging in society. The course examines the major theories of social aging, analyze the changing demographic trends and the political economy issues facing aging societies; describe how the broader societal context affects the nature of family relationships, community involvement, and the experiences of retirement and widowhood among the elderly; and examine the current issues in health and social service delivery for care of the elderly.
Introduction to Sociology (SOCY2120)	This course provides an introduction to the problems, issues, themes and main ideas of Sociology. It is intended to convey basic social facts on Caribbean and Developing Societies, and to enable students to adopt a scientific approach to the problems of social and economic analysis. Introduction to Sociology lays the foundation upon which pragmatic problem solving can be built. Furthermore, the course enables students to tackle contemporary policy problems in a theoretically and empirically informed manner.
Introduction to Sound Engineering	This course introduces students to the language, tools and basic techniques of audio engineering, using a hands-on approach.
Introduction to Theology	A study of the broad discipline of Christian Theology, with an overview on various approaches to the discipline, namely Historical Theology, Dogmatic Theology, Systematic Theology, Reformation Theology, Liberal Theology, Evangelical Theology, Liberation Theology, etc.
Introduction to Western Music History	An overview of Western music history, including representative composers, works, and genres, as well as significant concepts and issues.
Introduction to World Music	This course introduces students to the scholarly study of indigenous and popular music traditions from around the world.
Juvenile Delinquency (SCWK3410)	Juvenile delinquency, as a social and legal concept and the subject of this course, has a relatively short history. The broad purpose of

	<p>this course is to explore juvenile delinquency from a sociological perspective. This course explores juvenile delinquency, the role of theory in developing our understanding of them and their offenses, and our societal efforts to better manage the social problem that is delinquency.</p>
<p>Leadership and Ministry Practicum I & II</p>	<p>This course is a period of internship with a cooperating church and Pastor and/or para-church agency in which the student gains supervised practical experience in several ministry tasks. The course includes regular seminars to present and discuss case studies and a major reflection paper.</p>
<p>Leadership in Crises</p>	<p>Students will understand the basic meaning, theories and principles surrounding leadership, the impact of various types of disasters on leadership at the national and community levels and how to design and implement leadership intervention strategies for addressing crises at various levels</p>
<p>Legal and Ethical Issues in the Helping Professions</p>	<p>This course gives consideration to the professional, ethical and legal issues in the Helping Professions particularly in the Caribbean context. Principles of ethical reasoning are discussed both from Secular and Christian worldviews to help students understand the underpinnings and presuppositions of ethics and to equip them to critique ethical issues which they and their clients have to face. Students are taught how to reason about various contemporary ethical issues with which they may be confronted in their counselling practice. Legal and ethical issues are examined in depth to help students understand the professional requirements by which they will practice.</p>
<p>Management of Human Service Organizations</p>	<p>This course examines issues related to the management of human service organisations. It looks at the nature, role and functions of human service organisations in society and provides a context for understanding the importance of: leadership and management; project development and implementation; resource planning; staffing; monitoring, evaluation and change; strategic planning; institutional structure and organisation; fund-raising.</p>
<p>Management of Human Service Organizations</p>	<p>This course examines issues related to the management of human service organisations. It looks at the nature, role and functions of human service organisations in society and provides a context for understanding the importance of: leadership and management; project development and implementation; resource planning; staffing; monitoring, evaluation and change; strategic planning; institutional structure and organisation; fund-raising.</p>
<p>Media Project 1 & 2</p>	<p>This is a final-year course that guides students in the selection, designing and execution of a project that integrates music and media technology to produce a transformational product that meets the criterion of cultural relevance.</p>
<p>Music Appreciation</p>	<p>This course is designed to give a foundation in the fundamental aspects of music. It will provide an introduction to the basic elements of music and a brief overview of the history of Western</p>

	Classical music, American Jazz, World and Pop Music.
Music Appreciation	This course is designed to give a foundation in the fundamental aspects of music. It will provide an introduction to the basic elements of music and a brief overview of the history of Western Classical music, American Jazz, World and Pop Music.
Music in Church and Society	An introduction to the mind and life-changing power of music in the church and in society.
Music Research Project	Students will be guided through the selection, planning, preparation and conduction of a music research project on a topic relevant to the historical and/or current use of music in the church and/or society. The selected project will be considered valuable in the transformation of the Jamaican church and society.
Music Theory 1-5	A course that guides the students through the ABRSM Music Theory programme Grades 1-5
New Media 1	Through readings and projects, students will learn basic principles of Web sites and other online communication, focusing on creating content, developing designs, and producing graphics.
New Testament History and Theology	A study of the critical issues surrounding NT theology and the major theological themes embedded in the NT canon.
New Testament History and Theology	A study of the critical issues surrounding New Testament Theology in historical context ,and the major theological themes embedded in the New Testament Canon.
NT Greek I and NT Greek II	A study of the fundamentals of accidence and basic syntax of Koine Greek, with translations of selected portions of the Greek New Testament
Old Testament History and Theology	A survey of introductory material relating to the OT, with attention given to problems of authorship and critical theories surrounding the books, along with a study of the content and relevance of the books.
Organizational Psychology	Students to the field of Organizational Psychology which involves studying how humans behave in groups and organizations. It will provide knowledge on how to analyze organizations and employees; and strategies utilize to recruit, motivate, develop and create change. The course will expose students to methods used to study organizational psychology in the social sciences.
Orientation to Leadership and Ministry	An introduction to the functions of leadership and administration, with special focus on its practice within the Kingdom of God. This includes an investigation into basic biblical models of leadership. The course seeks to examine and relate current theory to a biblical model of ministry leadership in the student's area of concentration.
Orientation to Social Work	This course will introduce students to some core elements of social work. It will focus on the values, characteristics, sources of knowledge and theories that inform the profession and practice of social work. It will also introduce students to the skill needed by

	social workers, if they are to be effective.
Pastoral Counselling	This course is an introduction to pastoral counselling, which will provide a model for doing pastoral counselling, experience in counselling, awareness of the issues requiring counselling which a pastor is likely to encounter.
Principles of Design 1	In this course, students are introduced to the elements and principles of design.
Principles of Design 2	This course builds on Principles of Design 1 as students are guided in an understanding of the elements and principles of design and in the application of these principles in meaningful projects.
Principles of Leadership and Administration	An introduction to the functions of leadership, with special focus on its practice within the Kingdom of God. This includes an investigation into basic biblical models of leadership. The course seeks to examine and relate current theory to a biblical model of ministry in the student's area of concentration. This course provides the theoretical background for the ministry internship.
Psychology of Learning	This course provides an overview of the main current thought on how learning takes place, with a look at problems, issues, themes. Hence it is an introduction to theories of learning and their implications for how we carry out our roles/jobs as teachers, counsellors and learners in our own contexts of ministry, of family, of academic work; our normal day to day contexts, as (Christian) human beings.
Reading the Bible as Literature	Reading the Bible as Literature covers the entire Bible, with only oblique references to the fourteen books of the Apocrypha. It aims to aid students to place a high value on the Bible as both an article of faith and analogy of experience. It aims to facilitate the student by enabling students to read, understand and make use of the Bible in their personal and professional life. Student will understand the world of the bible during the course and will be enabled to read the bible from their lived experience: from the world in front of the bible (the reader's world). Above all, students will be able to appreciate the relevance, power and wisdom of the Bible.
Religious Thoughts and Systems	An examination of the various religious thoughts, systems and experiences, the academic study of religion, and allows for a more thoughtful and inquisitive investigation of religious "cults."
RESEARCH PROJECT IN CONTEXT	This course provides the opportunity for learners to explore the principles in addressing authentic contexts, problems/issues of concern to them. It requires of the participants to apply the relevant prerequisites research knowledge, skills and disposition to further enhance their professional development as researchers.

Seminar in Environmental Studies	This course is designed to increase students' awareness of the value of the natural environment. The field of Environmental Studies is wide and interdisciplinary, so this seminar is at best introductory. It is intended that the interest generated through our discourse will engender appreciation for the environment in which we live, thinking critically of our place as humans and our role in sustaining it. Areas to which particular focus is given are chosen for two main reasons – to be relevant in light of local and global issues and to challenge changes in thinking and behaviour in light of our stewardship of the earth, given the mandate of Genesis 1:27-28.
Seminar in Research Methods	This course will provide an introduction to the “selection of research projects, procedures, observation methods, analysis of data and reporting of findings. It culminates in the design of a research proposal and the completion of the research project.
Social Planning and Evaluation (SCWK411)	This course explores the concepts and approaches involved in social planning and evaluation. Students are expected to gain knowledge and skills required in social planning including techniques in assessing social needs, determining social impact, and monitoring & evaluating social programmes and development projects with the participation of communities and other stakeholders. Critical contemporary dimensions of social planning, namely, participation, gender and sustainability are taken into account.
Social Policy (SCWK2210)	This introductory course will provide students with an understanding of the meaning of social policy, thus enabling them to appreciate its importance for national, and especially, social development. This course will trace the broad historical development in Caribbean social policy and will highlight the influence of religious groups and other actors in the policy process. New trends that have occurred will be discussed, as well as the rationales, challenges, constraints, opportunities and impacts.
Social Psychology	An introduction to the major theories, methods and research findings in Social Psychology with special emphasis on the Caribbean context.
Social Work Theory and Practice I (SCWK2210)	This course seeks to introduce students to the processes involved in working with individuals on a one-one basis. Students will be further introduced to theories relevant to the social work profession and will further prepare students for the integration of theory with practice in fieldwork.
Social Work Theory and Practice II (SCWK2320)	This course can be considered to be the second in a three-part series, namely social work theory and practice 1, 2 and 3. It is assumed that students participating in this course would have successfully completed <i>Social Work Theory and Practice I</i> .
Social Work Theory and Practice III (SCWK3410)	This course will introduce students to techniques and methods used when working in communities. It is aimed at equipping students with the necessary knowledge and skills to effectively carry out

	social work roles and functions in the community at the community level. Students will examine important elements and issues in theory and practice of community work, and their implications for contemporary community practice in the Caribbean. This course is the third of the three-part module of Social Work Theory & Practice. As such, it is expected that students participating in this course would have satisfactorily completed the courses Social Work Theory & Practice I and II.
Spiritual Formation	An introduction to Christian Spiritual Formation with focus on the study and practice of the Classical Spiritual Disciplines, an examination of some of the traditions in which Christian Spirituality emerge and the Christian's participation in the world at large
Student Development Seminar	This course is a programme for personal development in which participants are involved in various exercises within the group, which are to be processed in a weekly journal.
Substance Abuse and Human Behaviour	This course is an introductory undergraduate course to historical origins theories, and the psycho-biological and environmental underpinnings of substance abuse and drug dependence. Student will also be familiar with the range of treatment modalities related to substance abuse/ dependence. The course is designed to provide undergraduate students with an understanding of issues concerning addiction and the treatment of persons addicted to substances. The course is focused primarily on substance abuse/dependence in the Jamaican context and within the wider Caribbean context.
Systematic Theology I	A study of the doctrines of Theology, Christology, Pneumatology, and Angelology.
Systematic Theology II	A systematic study of the doctrines of Anthropology, Hamartiology, Soteriology, Ecclesiology, and Eschatology.
Technology in Education	In this information age, dominated by computers and communication technologies, the field on instructional technology has new opportunities for enhancing the delivery of instruction. Today's classroom and learning environments are having more and more access to new technologies. The preparation of teachers to manage in the technologically enhanced learning situations must therefore include (in addition to use of traditional print and display media) new knowledge, techniques and procedures of modern technologies (message-carrying/processing devices such as computers, digital cameras, interactive video, television, sound recorders, etc.) to provide new scope for enhancing teaching/learning experiences and improving instructional communication strategies, creative graphics, better pictures, greater variety, flexibility of messages and greater volume of information.
Theology & Practice of Christian Worship	This course guides students in a study of the Biblical foundations of Christian worship in the Old Testament, the history and

	development of Christian worship beginning with New Testament references, and the implied individual and community applications.
Theology and Practice of Christian Worship	This course guides students in a study of the Biblical foundations of Christian worship in the Old Testament, the history and development of Christian worship beginning with New Testament references, and the implied individual and community applications.
Theories and Techniques in Counselling I	This course introduces students to the basic skills and techniques required by the counsellor, and some of the major theories in counselling. This course also exposes students to the practical analysis of real life issues through case study sessions. The course is intended to direct the students to focus on the counsellor as a person with distinctive moral and ethical standards that are vital to performing their professional role. There will be specific reference to Christian Counselling.
Theories and Techniques in Counselling II	The course introduces students to some of the major Christian theories in counselling. It further seeks to guide the students to identify various counselling issues, access available resources and choose appropriate treatment modalities for these issues.
Visual Communication (Print Media)	This course looks at the visual of print and electronic communication. It deals with issues of page design, visuals and other graphics, from practical, historical, and theoretical perspectives. Students will produce visual designs, including flyers and brochures.
Vocal Ensemble	The JTS Vocal Ensemble is a choral ensemble of men and women, who performs at several major campus concerts/events during each academic year. The repertoire is of a high quality and is chosen to represent a wide range of genres and styles. Membership is by audition only .
Vocal Ensemble	The JTS Vocal Ensemble is a choral group who performs at several major campus concerts/events during each academic year. The repertoire is of a high quality and is chosen to represent a wide range of genres and styles. Students who are not registered in the Music & Media programme are admitted by audition only. Music & Media majors are required to be a part of either the vocal or instrumental ensemble.
Voluntary Counselling and Testing	An intense 45 hour seminar dedicated to the practical training and certification of HIV/AIDS counsellors who will work in clinical settings associated with at risk persons.
Web Technology & Social Media	Those who complete this course will know how to use social media productively, and have a framework for understanding and evaluating new tools and platforms.

Directory

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 Mrs. Collette Chai Director—Student Services
 Mrs. Arlene Holding Deputy Director, Student Services
 Mrs. Annette Balfour-Thomas Chief Accountant
 Ms. Roxine Green Human Resource Manager
 Miss Cammaleta Harrison Registrar
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Faculty

Full-Time Degree-level Lecturers

Erica Campbell	Lecturer: Humanities, Biblical Studies Department Head: Humanities and Philosophical Studies
Blossom White	Lecturer: Social Sciences, Humanities Department Head: Sociology and Social Work
Jean Lee	Lecturer: Humanities
Dirnella Anderson	Lecturer: Social Sciences Practicum Coordinator
Geraldine Garwood	Campus Counsellor Lecturer: Social Sciences
Jo-Ann Richards	Lecturer: Humanities Head of Music and Media
Delano Palmer	Lecturer: Biblical Studies

David Pearson	Lecturer: Biblical and Studies, Philosophy Department Head: Biblical and Theological Studies, Christian Ministry
Barry Hall	Lecturer: Biblical and Theological Studies
Joelle Buckley	Lecturer: Social Sciences
Michael Leslie	Lecturer: Humanities
Ana Stachan	Lecturer: Humanities

Part-Time Degree-level Lecturer Pool

Horace Bennett Dameon Black Michael Bunsie Lola Carey Mary Clarke Andre Davis Adjoa Dawes Dwight Fletcher Maria Harbajan Albert West Angela Pryce-Plunkett Angella Worges Beresford Sweeney Beresford Sweeney Bernadette Hazel-March Canute Thompson Carlene Hurlock Carlton Dennis Conrad Reid Debbie Harris Dennis Kelly Desiree Whittle Earlmont Williams Faith Innerarity Everton Brissett
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Faith Thomas
Faith Thomas
Fay Williams
Joan Pinkney
Joan Pinkney
Joshua Peart
Joy Harrison
Joy Skeene
Joy Westcarr
June Simmonds
Keisha Hill
Kirk Frankson
Lenworth Anglin
Hyacinth Peart
Letetia Black
Marsha Valentine
Maureen Henry
Michelle Afflick-Francis
Napoleon Black
Newton Dixon
Osbourne Bailey
Ruby Bramwell
S. Townsend
Shelly Peart James
T. Small
Yvonne Gordon
Zifus James

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4. Keisha King
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6. Omar Morrison
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